



Executive Board Meeting

Virtual via Zoom

11 March 2021

Present: Krista Oldham, President; Ann Abney, Vice President; Graham Duncan, Treasurer; Tabitha Samuel, 2nd Year Director; Erin Allsop, 1st Year Director; Jessica Serrao, Secretary; James Cross, Past President; Michael Fondren, Membership Officer; Megan Palmer, SCLA President.

Absent: Angela Flenner, Webmaster

1. Guest, Megan Palmer, South Carolina Library Association (SCLA) President

Megan Palmer, SCLA President joined to discuss their advocacy efforts and how SCAA can partner in this work. SCLA has a liaison framework with other organizations, such as the South Carolina Association of School Librarians (SCASL) and Southeastern Library Association (SELA). Edward Blessing is interested in serving as SCAA liaison. He could be added to our listserv and attend meetings. SCAA would not need to provide a reciprocal liaison. There is an SCLA Archives and Special Collections round table, which could be an area of overlap.

Megan presented three programs SCAA could partner on. SCLA advocates in April on the South Carolina legislative day to talk with state representatives. It's coordinated by ALA and will be virtual this year. Megan is also interested in hosting an advocacy boot camp in early summer, depending on availability of Megan Cusick (ALA advocacy), to help local representatives learn to secure funding and advocate at the national advocacy day. The third program is an annual day to remember to recognize that libraries were not always free for everyone. They are exploring speakers on various topics. This year it will be held October 21 on Ronald McNair's birthday, a South Carolina native astronaut that died in the Challenger explosion. As a child, he was refused service at a white library. This will recognize the work we still have to do to dismantle white supremacy in our profession. Another idea is to plan a discussion on what folks are doing to advance efforts in their institutions. Contact Megan with questions at mpalme4@clmson.edu.

2. Call to Order

10:49 a.m.

3. Minutes from 29 January 2021

Jim presented an amendment to the Nominating Committee report. Approved as amended.

4. Reports of Officers

- a. **President** – Krista Oldham reported that she brought Megan Palmer to talk with us.
- b. **Vice President** – Ann Abney reported that she reached out to Erin Lawrimore from UNC-Greensboro who organized the SAA Archives on Tap program on North Carolina brewing history. Lawrimore offered to present the program again for our summer social.

- c. **Secretary** – Jessica Serrao reported that she has not yet updated the minutes on the website to include addenda/reports.

Jessica presented the Board with a Google Folder Hierarchy Proposal containing three options to choose from. Board members had differing opinions as to which option is best, but all agreed that a chronological component is necessary to align with the terms of positions. Jessica will take the feedback and revise down to two options for the next meeting to put to a vote.

- d. **Treasurer** – Graham Duncan reported that there haven't been many changes since the last meeting. He will be paying the post office box fee soon (see Treasurer's Report).
- e. **Membership Officer** – Michael Fondren reported that we have 37 active members. He is sending emails to everyone who has paid and sends membership renewal reminders each month. Angela Flenner created a new membership form test page on the website. The Board reviewed and approved the new forms. Jessica suggested adding a link to the bylaws page for details on Board member and committee positions. Michael will also follow up with previous contacts from library schools to increase student involvement in SCAA.
- f. **Blog Editor** – Jim Cross reported that 3 blogs were posted since last meeting. They also went out on Facebook and the listserv. This included a job announcement, a survey, and REALM update.

5. Reports of Standing Committees

- a. **Nominating Committee** – Jim Cross has nothing to report at this time.
- b. **Ad-Hoc Endowments Committee** – Jessica reviewed previous minutes for the status of the Endowment Committee. At the March 13, 2020 meeting, the Board unanimously approved the creation of an Endowments Committee that merged the Hart and Burgin Endowment Committees because they consist of the same people. It was created with the understanding that it may be made into a standing committee if the merger is successful and upon approval by membership. Graham Duncan reported that he has not yet completed a proposal for the Burgin Endowment, but it will likely be similar to the Hart Endowment. He will do so for the May meeting and begin the work of the ad-hoc committee.
- c. **Awards Committee** – Ann Abney has nothing to report at this time.

6. Unfinished Business

- a. **Potential Collaboration with South Carolina Library Association (SCLA)** – The Board discussed general thoughts about Megan Palmer's proposal and agreed it'd be minimal commitment to accept a liaison. SCAA could be a potential sponsor for the advocacy boot camp, but we need to clarify whether this will include financial support. Krista will follow up with Megan on this.

The Board discussed how a liaison could serve SCAA needs. They will likely not need to attend every meeting, unless there is a specific advocacy activity or topical overlap to discuss. The January Board retreat is an ideal meeting for the liaison since it covers annual planning. SCAA will present a standing invitation to all meetings and the liaison can decide whether to attend based on agenda or if they have something to share.

For advocacy day, SCAA could provide a statement of support and promote the event on social media. The Board could suggest and incorporate speakers relevant to special collections and

archives. For example, Erin has presented on “Archives as Advocacy” to discuss trends in collecting stories. It could be a good platform to raise awareness of member collections.

The Board agreed that April is too soon to collaborate, but the October 21 day to remember is more feasible. Krista will follow up with Megan to get details about the April and October event and discuss the liaison opportunity.

- b. **Spring Workshop** – Tabitha Samuel reported that she and Erin Allsop met to outline duties and the spring workshop. They reached out to T. J. Wallace who is still interested in hosting. Because T. J.’s presentation will be short, she is willing to reach out to colleagues to create a full day workshop. She does not have a fee and her colleagues will likely not either, so SCAA can offer the workshop for free. Erin suggested the South Carolina Arts Commission, South Carolina State Library, and South Carolina State Archive are good contacts to recruit grant participants to talk. The Board agreed to plan the workshop for Friday, April 30, 9:00-1:00 and use Clemson’s Zoom meeting account. Tabitha and Erin will work with Krista to set up the Zoom session and see if the registration option is available for meetings. The next step is to plan for advertising the event.

7. New Business - None to report.

8. Date for Next Meeting

Next meeting is scheduled for May 13. Krista will send out a Doodle poll for July and September.

9. Action Items

Krista Oldham

- Send Doodle polls to set up July and September Board meetings.
- Follow up with Megan on what an SCAA sponsorship for the advocacy boot camp would entail, get more details about the April and October events, and discuss liaison opportunity.
- Work with Erin and Tabitha to set up a Spring Workshop Zoom session.

Ann Abney

- Work with Erin to plan the summer social.

Graham Duncan

- Create proposal to formalize Burgin Endowment and present it at the May Board meeting.

Tabitha Samuel

- Work with Erin and Krista to set up a spring workshop Zoom session.

Erin Allsop

- Work with Tabitha and Krista to set up a spring workshop Zoom session.
- Work with Ann to plan the summer social.

Jessica Serrao

- Revise the folder hierarchy proposal to two options to vote on at the May meeting.
- Update meeting minutes on the website to include addenda/reports.

Michael Fondren

- Follow up with previous contacts from library schools to increase student involvement.

10. Adjourn

11:55 a.m.

-Respectfully submitted by Jessica Serrao, Secretary



Treasurer's Report March 11, 2021

CHECKING ACCOUNT: \$ 7,290.42 (Pending Balance)
\$ 7,305.42 (Available Balance)

PAYPAL BALANCE: \$ 8,958.30

HART ENDOWMENT (#...80119)

Total in account: \$ 6,850.33

Next maturity date: 11/08/2021

BB&T CERTIFICATE OF DEPOSIT (#...04268)

Total in account: \$ 12,258.54

Next maturity date: 01/10/2021

Total Assets: \$ 35,358.22

INCOME FOR 2021

Membership Dues: \$ 150.00

Hart Endowment (#...80119): \$6.26

Certificate of Deposit (#...04268): \$22.53

Total \$163.79

EXPENSES FOR 2021

PayPal Fees: \$5.07

Total \$5.07