



**South Carolina Archival Association
Annual Business Meeting
August Marriott Hotel, Augusta, GA
28 October 2010**

Call To Order

Vice President Ashley Till, acting for President Dawn Hammatt who was absent, called the meeting to order at 4:35pm.

Minutes

The minutes from the 21 October 2009 meeting had been distributed for review. Ms. Till asked for any additions and/or corrections to the minutes. There being none, a motion to approve the minutes was seconded and passed.

Treasurer's Report

Treasurer Allison Thiesson distributed a 2010 Income and Expenses report. She highlighted that there was an increase in membership and funds were allocated for the Hart Endowment Award.

Membership Report

There was no membership report due to the fact that Kate was absent and a new Membership Officer is up for election.

Outgoing President's Report

Vice President/President-elect Ashley Till presented the following report for the year for Dawn Hammatt who was unable to attend:

- 1) The 2009-2010 SCAA activities primarily focused on gathering data on the SC archival community, outreach, and communication efforts.
- 2) Special thanks to Susan Hoffius for implementing the 2009 statewide survey of the archival community, coordinating the summit meeting, advising the SCAA board, and bringing the experts in to review and explain the results. And also for coordinating the joint conference with SGA.
- 3) Thanks to Dawn Hammatt for coordinating the committee for the five-year strategic plan.
- 4) We are now on Facebook! And we currently have 197 followers on our SCAA Facebook page!
- 5) The Annual Fundraiser was fun, raised \$240, and had about twenty people who attended. It was held at the Penn Center on St. Helena Island. We posted pictures from the Social at the Penn Center on our Facebook page.
- 6) Two newsletters were produced this year and are on the website
- 7) Special thanks to Jennifer Welch for our polished and professional new website.

- 8) Thanks to Jennifer Neal for administering the SCAA listserv and her efforts in planning the March 2011 joint meeting with SNCA in NC.
- 9) Our next meeting is for the Strategic Planning Committee on December 1, at 10am in the Richland County Public Library.
- 10) Special thanks to all the SCAA Board members for all they do: Allison, Alan, Jennifer, Heather, Dawn, Kate, Jennifer Welch, and Laura.

Vote on Institutional Membership

Kate introduced the institutional membership category at the last board meeting, since SCAA currently has only individual membership. A discussion ensued with the decision that Institutional Membership should be further shared with general membership and tabled for one year before voted upon.

Introduction of 2011 Officers

President-elect: Ashley Till (South Carolina State University)
Vice President/President-elect: Dorothy Hazelrigg (University of South Carolina)
2nd Year Director: Jennifer Neal (Catholic Diocese of Charleston)
1st Year Director: Jennifer Bingham (Clemson University)
Treasurer: Allison Thiesson (Richland County Public Library)
Membership: Kathleen Grey (Charleston County Public Library)
Secretary: Alan Burns (Clemson University)

Vote on Slate of Officers

Vice President/President-elect: Dorothy Hazelrigg
Treasurer: Allison Thiesson
1st Year Director: Jennifer Bingham
Membership: Kathleen Grey
Susan Hoffius, chair of the Nominating Committee, thanked her committee, which consisted of Grace Cordial and Mike Kohl, and introduced those who were nominated for election. There ensued a discussion of the nominating process after which Brooke Fox (Medical University of South Carolina) was nominated for 1st Year Director. Other nominations were then requested. There being none, a ballot election was subsequently held, Susan and Ashley counted the ballots, and Brooke Fox was elected instead of Jennifer Bingham. A motion to approve the rest of the slate of uncontested nominees was seconded and passed.

Incoming President's Report

President-elect Ashley Till presented the following remarks concerning the coming year:

- 1) Joint conferences and meetings are a good idea, especially since they engender the sharing of ideas.
- 2) 2011 should be an exciting new year for SCAA activities.
- 3) This and other archival organizations we belong to and associate with bring great people together to work with.
- 4) The SNCA-SCAA Joint Meeting in March will be great.

Announcements

Hart Endowment

Mike Kohl, a member of the Hart Endowment Committee, acting for Elizabeth West, Chair of the Committee, stated that the financial award is based on 5% of \$7000. The award recipients this year are Gabby Dudley, Rulinda Price, and Heather South.

Five-year Strategic Plan

Beth Bilderback, Chair of the Committee, stated that during the spring meeting there was a discussion of what SCAA needed to do. Beth suggested at that meeting the need for a future strategy. She was asked to chair a committee to look into the situation. So, after two meetings, some email discussions, consulting the Survey, and contacts with other organizations, they came up with a draft Strategic Plan. A meeting to further discuss the Plan with the Executive Board and others is scheduled for 1 December 2010 at the Richland County Public Library.

SNCA-SCAA Joint Meeting

The 2011 SNCA-SCAA Joint Meeting is scheduled for March 31 - April 1, 2010 in Morehead City, NC. The theme is *Collaboration! Utilizing Relationships with Colleagues, Researchers and Community*. A call for session proposals will be sent out the first week of November. There will be two pre-conference workshops, two days of sessions, and a reception at the North Carolina Maritime Museum. Please contact Jennifer Neal if you would like to help in the planning process of this conference or any other events next year. She appreciated all the help and attendance this meeting received and reminded us all to renew our memberships and encouraged us to join SGA.

Awards

The awards were presented during the Joint Meeting Reception, which was held directly following this meeting. The recipients of the SCAA awards are as follows:

- 1) SCAA Archivist of the Year: Heather South, SC Department of Archives and History
- 2) Program Innovation Award: Amanda Ross, Avery Research Center
- 3) Friend of the Archives Award: Dr. Thomas John Blumer, Lancaster County
- 4) President's award: Dawn Hammatt, Upcountry History Museum

Adjournment

The meeting was adjourned at 5:10pm.