



Annual Business Meeting
University of South Carolina – Aiken
Aiken, SC
19 October 2018

Call to Order:

1:00 pm

Minutes from 20 October 2017:

Approved

Report of Officers:

1. Directors – Brenda Burk reported that the Spring Workshop, Creating Historical Connections, held at Furman University went very well. This workshop allowed attendees to learn more about the work and discoveries of the Task Force on Slavery and Justice. She thanked everyone for attending the annual meeting and explained that the session format was changed this year to have 30 minute sessions so more people were able to present. Shannon Smith thanked everyone for attending the annual meeting and recognized Brenda's work as Second-Year Director.
2. Membership – Ann Merryman reported that she and the treasurer have worked closely together throughout 2018 to streamline the member tracking process using Google Drive, with much success. She also reported several membership goals for 2019 including: increasing the number of members who sign up for the SCAA Listerv, updating the membership application to remove verbiage regarding automatic enrollment to Listerv, updating the membership application to make email address field required, and contacting lapsed members to seek reinstating their membership and engagement.
 - a. 63 current, paid memberships (2 are retiree members, 2 are institutional memberships of four people each)
 - b. 36 memberships contacted for renewal in 2018 but have not renewed as of 10/18/2018
 - c. 65 lapsed memberships of more than two years
3. Treasurer – Christin Lampkowski reported on current balance. Total assets amount to \$33,756.46.
 - a. Checking account: \$8, 656.80 (Pending); \$8, 398.41 (Available)
 - b. PayPal balance: \$6, 170.96
 - c. Hart Endowment: \$6,831.50
 - d. BB&T Certificate of Deposit: \$12,097.19
 - e. Current income for 2018: \$2,390.00

- f. Current expenses for 2018: 448.19 (Some expenses still pending for the fall conference)

Old Business:

- Past-President Morgan Jones King is still working on the statewide index of archival institutions. She noted we have a Google form to send out to members that will probably go out next year. She reported that our goal is to know all collecting areas in South Carolina archives so we need to reach out to archives not represented by our members.
- Jim Cross took over as blog editor and has been discussing the blog with others to get ideas. He wants the blog to be a place where people can talk about new collections, exhibits, etc. He is also looking for short think pieces and hoping committee members or officers use it to update SCAA or put out ideas for feedback.

New Business:

- Election of New Officers
 - Vice President/President Elect: April Akins
 - Treasurer: Christin Lampkowski
 - Membership Chair: Evan Spencer
 - First-Year Director: Tracy Power

No other candidates were nominated on the floor. It was moved and seconded that the slate of candidates be accepted. The motion passed unanimously.

- Awards
 - Career Achievement: Katie Gray
 - Career Achievement: Dennis Taylor
 - Career Achievement: Susan D. Hoffius
 - Program Innovation: Andrea L'Hommedieu
 - Friends of the Archive: Brenda Burk
- Before her outgoing message Beth Bilderback proposed a resolution to create the *Brent Burgin Endowment* to assist archivists who are new to the field with funds to acquire professional print resources to help them grow and succeed in the archival profession. It was moved and seconded that the endowment be created. The motion passed unanimously. See attached resolution.

Outgoing President's Message – Beth Bilderback reported that it was a pleasure to be president and she enjoyed working with everyone. She thanked all of the officers for serving in their positions in addition to thanking USC Aiken for hosting.

Incoming President's Message – Kimberly McClure reported on a successful summer social. She mentioned looking for future program ideas. Finally she thanked Deborah Harmon and USC Aiken for having us.

Meeting adjourned:

1:38 pm

-Taken by Kathryn Slover, Secretary

At

The Annual Meeting of the
SOUTH CAROLINA ARCHIVAL ASSOCIATION

Held October the nineteenth, two thousand eighteen, the following

RESOLUTION

Was adopted and ordered.

WHEREAS Brent Burgin is a member in good standing of the
South Carolina Archival Association, and

WHEREAS he is very active in the preservation of our state's
documentary history as the Archivist for the Native American
Studies Center at the University of South Carolina-Lancaster, and

WHEREAS he has demonstrated great interest and devotion to
the furtherance of archival education and training, and

WHEREAS he has contributed his time and energy to the
Association through his service as 1st & 2nd Year Director (2009-
2010), Chair of the Nominating Committee (2011), and
Membership Officer (2013-2015), and

WHEREAS he is held in high regard by his colleagues and the
SCAA membership, and

WHEREAS the SOUTH CAROLINA ARCHIVAL
ASSOCIATION wishes to pay tribute to the many contributions
to the profession by Brent Burgin,

BE IT RESOLVED

THAT the SOUTH CAROLINA ARCHIVAL ASSOCIATION does hereby create the *BRENT BURGIN ENDOWMENT* to assist archivists who are new to the field with funds to acquire professional print resources to help them grow and succeed in the archival profession.