

The SCAAzette

Volume 5, Number 1

Spring 2003

Newsletter of the South Carolina Archival Association

SCAA Creates Resource Register Program

Are there archival materials or supplies that for one reason or another aren't needed in your institution, but another institution might be glad to have? They may be duplicates, surplus, or outside the collecting area of your repository but worthy of use somewhere else. SCAA has created the Resource Register program to provide a vehicle for sharing materials of an archival nature, whether duplicate, surplus, or unrelated to the collecting area of one repository, with another repository.

Committee Chair Mary Giles, archivist for the Diocese of Charleston Archives, cites an example from her collection. "We have a surplus supply of prints of a portrait photograph of former Bishop Ernest Unterkoefler. We would be happy for other repositories to have a copy for their photograph collection."

Here is how the program will work:

- * Available items are listed on the SCAA web site and in the *SCAAzette* for up to one year. After one year, an uncalled for item is removed. Items may be relisted after a six-month hiatus.
- * Items are given away at no cost. The receiving institution bears responsibility for delivery or other associated expenses. The two parties, donor and recipient, work out the details. The recipient sends a written acknowledgment to the donor.
- * The donor is responsible for removing the item from the Resource Register.
- * All items listed on the Resource Register are intended for repositories only and never for personal use.
- * Public institutions should of course follow State purchasing guidelines and ethics regarding the dispensation of their surpluses.

To add your items to the Resource Register, fill out the form below and send to *Clara Hodges, Academic Affairs, College of Charleston, 66 George Street, Charleston, South Carolina 29424, or e-mail hodgesc@cofc.edu*. A copy of the registration form is also on the SCAA web site.

Item to Share in Resource Register Description



Name _____
 Organization _____
 Phone _____
 E-mail _____

Inside This Issue

- Resource Register Program P.1
- Call for Elections, P. 1
- President's Letter, P.2
- New SCAA Units Formed, P.3
- Membership Form, P.4
- Archives Advocacy, P.4
- SHRAB News, P.5
- Light Impressions Partnership, P.5
- SCDAH News, P.6
- Fall Workshop Program, P.7
- Spring Conference Wrapup, P.7
- SCAA summer socials, P.8
- SCAA PastPerfect training, P.8
- PASCAL committee, P.8
- 2003 Awards contest, P.9

Are You Ready to Be SCAA's Next Leader? Call for 2004 Nominations

Wanted: VP/Pres-Elect, Director, Membership Officer, Secretary

Looking for a chance to make a difference, to contribute to the promotion of archives and our state's history, or just to give back to the profession? This could be your opportunity to serve the state's archival community as a leader in SCAA.

In these changing times, archives and archivists throughout the state are facing serious challenges. Your expertise and leadership qualities can help SCAA provide support, training, and a voice for both large and small

continued on page 3 - Nominations



Update from the President Spring 2003

Greetings to everyone, and thanks for being a 2003 member of the South Carolina Archival Association.

Since last December, the 2003 SCAA Board has met regularly to plan activities, programs and benefits for SCAA membership. Many new first-time activities are being launched this year as a result of the feedback you gave us on last year's program survey. Why? For starters, we genuinely want to be a responsive Association in tune with members' needs. Secondly, we are all aware of state budget cutbacks that impact many of our members and their organizations and believe that in such a time your professional association should give you more value than ever for your dues. Lastly, SCAA has reached a level of maturity where it can begin to diversify programming to offer more than two yearly programs, a directory, newsletter and website communications.

SCAA has come a long way in the four-plus years since the Steering Committee was formed, from creating a constitution and bylaws to sponsoring daylong conferences, focus groups, awards programs, and summer socials. We have maintained our yearly membership in the 130-150 range (realistic for year-end 2003) and built a healthy treasury, in part thanks to the generous support of the South Carolina Historical Records Advisory Board on many of our programs.

Over time an association like SCAA matures and evolves. Now in 2003 we have the resources and the interest to continue diversifying our programming and giving members more support, including:

- *funding for continuing education for a professional archivist
- *a stipend award for a sponsored Student Historical Papers Program
- *regional meetings and training on topics of interest such as PastPerfect software
- *a resource register to exchange multiple archival copies and surplus supplies
- *discounts through special vendor contracts
- *interest groups within SCAA (starting with college and university archives, and preservation archives)
- *much more to come.

Some of these things you will read about in this newsletter. Others are yet to come in future newsletters. Speaking of the newsletter, many of you are receiving this *SCAAzette* in an email file that you can print (if you don't have email, you received a printed copy in the mail). There are some important reasons for this change. SCAA has limited funds to spend on *SCAAzette*. We realized that a large percentage of our annual Association budget has been going to printing companies and the US Postal Service, while the people who actually did the many hours of manual labor (chiefly, the editors who produced the previous issues) received nothing. And when people give their time as volunteers, it's difficult to enforce strict deadlines on work schedules. Yet SCAA often has perishable news to communicate, and separate mailings can be expensive. So this year, we are earmarking our limited funds for resources that will speed up production, while going to a basically free and fast distribution system already at most people's fingertips—email. After a couple issues, we will evaluate what works best for SCAA members. Also, in future issues we will try to incorporate more images.

If you are interested in getting more involved in SCAA activities—and volunteers are most definitely needed—please email me at jbergeron@ltss.edu. Be sure to check the SCAA web site occasionally for special announcements (<http://www.state.sc.us/scdah/scaa.htm>). And thanks again for your membership. You matter to Archives in South Carolina.

Jeanette Bergeron

Executive Board

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The SCAAzette Editorial Board

We're always looking for news! Please contact us with your information.
Next Deadline: August 1, 2003.

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Nominees needed for four board positions

from Page 1

archival institutions. As a member of the Executive Board, you will have the opportunity to shape SCAA's goals and future.

To make a nomination, or if you are interested in serving, you may contact Nominating Committee members Ann Evans (whitehomestd@comporium.net) 803-547-4557, Jim Cross (jcross@clemsun.edu) 864-656-5182, Herb Hartsook (herb@gwm.sc.edu) 803-777-0577, and Marie Hollings (hollingsm@cofc.edu) 843-953-7331. If you prefer, you may complete a nomination form at the SCAA website www.state.sc.us/scdah/scaa.htm.

Deadline for submitting nominations is June 31, 2003.

VICE PRESIDENT / PRESIDENT-ELECT

The Vice President shall perform the duties of the president in case of the president's resignation or absence, and shall serve as the president-elect and as the official Association liaison with other organizations or committees with which the Association cooperates, and shall perform other duties as requested by the president.

DIRECTOR

Directors shall serve for a two-year term. Directors (1st year): Directors in their first year shall serve on the Program Committee and perform other duties as requested by the Executive Board or president. Directors (2nd year): Directors in their second year shall chair the Program Committee, coordinate arrangements for the annual meeting, and perform other duties as requested by the Executive Board or president.

MEMBERSHIP OFFICER

The membership officer shall serve for two (2) years, and shall oversee the maintenance of membership lists, send out dues notices and contact those who do not renew. The membership officer shall also serve as the chair of a membership committee. The membership committee will actively solicit new members, including staffing an information table at the Association's meetings. The membership committee will notify archival and manuscript institutions of the Association's meetings and encourage their participation and membership in the Association. The membership committee will issue an annual membership directory.

SECRETARY

The secretary shall notify Executive Board members of Board meetings, record and disseminate the minutes of the Executive Board and business meetings as directed by the Board, shall maintain updated copies of the constitution and bylaws of the Association and provide copies upon request. The secretary shall conduct the correspondence necessary to transacting the Association's business including the sending of notices to members concerning meetings. The secretary shall also serve as archivist for the Association.

Two New SCAA Units Need You

SCAA is starting a pilot project for two special interest units within the Association that members have expressed interest in—a College and University Archives Section and a Preservation Issues Section. Members and officers are needed for each.

What will the sections do? While that depends largely on the officers and the members of each section, the possibilities are limitless. A section could sponsor a program or workshop at the SCAA spring and fall meetings. It could schedule special time at the spring and fall meetings for a break-out session for members only. It could reserve a table at the spring/fall meeting lunches for members to network and exchange ideas. It could set up a special email list for idea exchange. It could hold a section meeting at the time and location of its choosing outside other SCAA activities.

Meanwhile, SCAA is recruiting two officers for each section: a chair and a secretary/ chair-elect. If you are interested in being a pioneer section officer in SCAA (there's a historical footnote here somewhere), please call or email Jeanette Bergeron at 803-461-3234, jbergeron@ltss.edu. Also, email Jeanette if you are interested in joining one of the sections (no additional dues required).

**Check out
the SCAA Web Site**
[http://www.state.sc.us/
scdah/scaa.htm](http://www.state.sc.us/scdah/scaa.htm)

SCAA membership Tops 125 & growing

As of April 30, 2003, SCAA had 125 members. Please note that membership is for the calendar year, January-December, according to the SCAA Bylaws. This means that if a person joins at the Fall meeting, membership is until the end of the calendar year and dues will be due again in January. It pays to join early in the year and reap more rewards of membership!

We have recently added "new" members and renewals, but we are missing some members from last year that have not renewed their membership. If you hear from a friend that they did not get a newsletter, photocopy the membership form in this newsletter and suggest that they join us. Only members who have paid dues are sent a newsletter and a Membership Directory.

SCAA 2003

Membership Form

(Membership is for Jan-Dec 2003)

Membership Categories (check the appropriate one(s) including subject sections if you are interested):

Regular: \$15.00 per year _____

Student: \$10.00 per year _____

Retired: \$10.00 per year _____

Optional:

Col. & Univ. Section (free) _____

Preservation Section (free) _____

Name: _____

Institution: _____

Address: _____

City, State, Zip code: _____

Telephone _____

Fax _____

E-mail _____

I am interested in serving on committee(s). Please specify: _____

(Awards, Nominations, Editorial, Membership, Program)

Mail to: Jane McCutchen Brown, Waring Library MUSC, 175 Ashley Ave. Box 250181, Charleston, SC 29425.

How to Be an Archives Advocate

One major 2003 goal of the SCAA Board of Directors is for SCAA to become a better advocate on behalf of archival programs and institutions in the state. With state monies tight, there has probably never been a more important time to speak out for archives programs. SCAA Vice President Sharon Bennett is heading up an advocacy planning committee that will do some work in connection with National Archives Week in Fall 2003.

Meanwhile, if you would like to develop a message to share with your local legislators or council, you should find this statement recently developed by SAA in support of state archival programs very helpful. In fact, it makes a good reminder of the importance of archival programs at every level.

Statement on the Importance of Supporting State Archival Programs Issued

By the Society of American Archivists

State governments throughout the nation are facing severe budget deficits and have been forced to make deep cuts to programs and services. In some states the worst is yet to come, and decisions impacting the lives of many citizens must be made in the immediate future. During this time of crisis, it is crucial that reductions in governmental spending do not disproportionately reduce the funding of archival programs.

Government records safeguard the rights and freedoms that all citizens enjoy and, as such, they are as vital to the health and well-being of state residents as programs that deliver social services. For example, a member of the public may not be able to register for unemployment, health, or other benefits without access to data in public records. Information in public records documents a citizen's right to vote. Legal action to protect an individual from abuses by another person, a corporation, or the government itself may require documentation that can be found only in the state archives. The commitment to maintaining the availability of such records is one of state government's most fundamental and vital responsibilities.

State records also help us to understand the history of our nation and they play a central role in the interpretation of the past. History teaches us that when a society allows its government to operate in secret and without accountability, basic freedoms are gradually eroded. The rights of every American are in danger of being diminished today and long into the future if state archival budgets are cut too deeply.

As the fiscal situation in states becomes increasingly desperate, it is tempting to target records management and archival programs because, when compared with public education and social services, preserving and maintaining access to government records may appear to be simply a cultural enrichment rather than an essential service.

However, this is not the case. State archives are at core to the operation of state governments. The effect of budget reductions on archival and records management programs is exacerbated because these program funds are dominated by personnel costs. Budget cuts have an immediate impact on the level of services being provided by the archives and makes records less accessible to the public. Records require constant attention and cannot simply be warehoused and unavailable until better times return. The resulting backlog of work may never be

continued on Page 5—Advocacy

Advocacy Statement

from Page 4

overcome. Some critical records may be inadvertently discarded and lost forever if staffing is reduced at the state archives. This will be especially true of contemporary records being created electronically instead of on paper. The loss of these electronic records will have both immediate and long-term consequences for our state governments and the people they serve.

It should also be noted that the centralized records management and archival programs of state governments are significantly more efficient than allowing every state agency to manage and store their records independently. Thus in the long-term cuts to state archival programs will likely cost a state overall more than they will save.

In summary, our democratic system is founded on the openness of our government at all levels to public scrutiny. State archival programs preserve and make available essential evidence documenting government actions. Without government records, elected officials cannot be held accountable. Without these records, citizens cannot exercise their rights. Failing to maintain this documentation breaks a public trust.

Disproportionate cuts in the budgets of state archival programs will undermine the functioning of our democracy. The Society of American Archivists encourages great caution in reducing the funding for state archival programs. State archives are a vital government service that should be supported even in times of financial hardship.

**SCAA Membership
Directory Is in the Mail
Now**

News from the South Carolina State Historical Records Advisory Board April 2003

Archives Awards

Three individuals and two institutions have been recognized for their outstanding accomplishments in preserving and making available South Carolina's rich documentary heritage by the South Carolina State Historical Records Advisory Board (SC SHRAB) recently. The recipients are:

Governor's Archives Award: Dr. Dale Rosengarten for her development of the Jewish Heritage Collection at the College of Charleston

Archives Awards of Merit: Jeanette Bergeron, an independent consultant and SC Archival Association president, for her professional activities, especially in archival education and publications; Roberta Copp, South Caroliniana Library, the University of South Carolina for her contributions to increasing the use and appreciation of South Carolina's documentary heritage; Hester Memorial Library, North Greenville College, for developing a college archives; and Clemson University Libraries, for developing a model university archives and records management program.

See <http://www.state.sc.us/scdah/shrab/shrabawards2003.htm> for a full description of the awards program and the awards recipients' accomplishments.

SC Archivists' Listserv

Join today! To subscribe, just send an e-mail to SCAC-subscribe@topica.com.

Light Impressions starts SCAA discount Program to help stretch supply budgets

Would you like to make your supply budget goes 10 percent further? Now you can, thanks to a new partnership between SCAA and the Light Impressions Company that saves SCAA members 10 percent on all Light Impressions orders. What's more, Light Impressions has agreed to return a value equal to 5 percent of all SCAA member purchases made during the year to SCAA for use in its Scholarship program and other activities.

For every \$1,000 SCAA members spend, SCAA gets \$50 back. Considering the number of organizations in SCAA and their overall annual supply budgets, this program could help fund some nice future benefits for SCAA members and their institutions.

The discount applies to all purchases regardless of how you place your order—mail, telephone, fax and Internet. Just mention the special code for SCAA members Keycode # C1432. If you like, you can place your orders directly through SCAA's special account manager at Light Impressions Kristin Hanks, at 800-411-7038, ext. 2357, fax 800-403-5373, or email khank@limpressions.com.

Get more purchasing power for your supply budget, help support SCAA, and take care of your organization's valuable documents—all through the SCAA Light Impressions Partnership program.

News from the

South Carolina Department of Archives & History

April 30, 2003



Electronic Records Program Development Grant

A grant of \$162,315 from the National Historical Publications and Records Commission (NHPRC) is providing support for the development of the SC Department of Archives and History's electronic records program. The three-year project, January, 2003-December, 2005, will focus on state government agencies. For project details, see the original application <http://www.state.sc.us/scdah/ergrant2003toc.htm>, or contact William P. Henry (803.896-6137 or henry@scdah.state.sc.us). Project updates will be made in future issues of *On the Record*, Online (<http://www.state.sc.us/scdah/otr.htm>).

Online Records Index

The SC Department of Archives and History has placed on its website a new finding aid called the Online Records Index. This finding aid provides *item level* access to forty record series, containing more than 295,000 documents. Among the items indexed are colonial and state land records; colonial civil and criminal court records; Revolutionary War records; antebellum will transcripts, tax returns and bills of sale; antebellum petitions to the General Assembly,

governors' messages and grand jury presentments; and twentieth century Confederate pension applications. Researchers may search the index databases by personal name, geographic location, topic and date at: www.archivesindex.sc.gov/

Legislative Petitions on Microfilm Project Completed

The SC Department of Archives and History recently completed a major microfilming project: Petitions to the South Carolina General Assembly series, 1776-1883 (bulk 1782-1866), on 109 microfilm rolls. This series is indexed at the item level to personal names, geographic locations and topics in the department's Online Records Index (see above) to Legislative Papers. This series is arranged chronologically by year and then by an assigned petition number. Petitions that have no contemporary date are given a designation of no date (N.D.) and then assigned a number.

Petitions to the South Carolina General Assembly are citizen requests for the legislature to address a particular issue, take a specific action or to solve a problem. Typical issues and actions include incorporating businesses, churches and societies; allocating funds and manpower for district buildings, roads and internal improvements; regulating the lives of slaves and free people of color; and addressing topics such as education, religion, military affairs, elections, legal systems, foreign affairs, state banking and finance, Indian affairs and relations with other states and the federal government. This record series is crucial in showing how the General Assembly operated as the most powerful and pervasive government body in the state and details much about the everyday life, problems and concerns of South Carolinians.

Most petitions were submitted to the General Assembly in manuscript form although a few printed petitions are present in the series. Information in a petition typically

includes a description of the issue, problem or request and signatures of the petitioners. There may be as few as one signer or as many as several hundred. The petition was usually given to the legislator of the petitioner's district, who in turn presented the document to the General Assembly for consideration.

The entire microfilm collection is available for sale. For details, contact James H. Barkley, at barkley@scdah.state.sc.us or (803) 896-6208.

Final Electronic Records Workshop

The Archives' NHPRC-funded electronic records workshop series came to a close on June 12 with the sixth and final workshop, which focused on the long term preservation of and access to archival electronic records. The sessions have been very well attended, attracting archivists, records managers, and IT professionals from across the state.

Nationally recognized expert Anne Gilliland-Swetland of the Graduate School of Education and Information Studies at the University of California at Los Angeles led the June 12 workshop at the SC Archives and History Center in Columbia. This workshop continued where the March 13 workshop conducted by Tom Ruller (see the workshop PowerPoint slides at: <http://www.state.sc.us/scdah/ruller/index.htm>), New York State Education Department, left off. The June 12 workshop provided attendees with guidance and training on the current best practices for ensuring that archival electronic records are preserved and remain accessible for future use and research.

For further information about SCDAH activities and programs, contact: Roy I. Tryon, State Archivist, (803) 896-6120 or tryon@scdah.state.sc.us.

Fall Workshops, Annual Business Mtg Set for October 9

What do wavelets have to do with archives? Mark your calendars now to attend SCAA's Fall Workshop and Annual Meeting and find out.

SCAA's Fall Workshops will be held October 9, 2003, at the South Carolina Archives and History Center in Columbia. The program will feature a workshop on phasebox making and document encapsulation led by veteran conservator Tommy Betenbaugh. A second workshop with a speaker to be named will focus on archival administration issues.

The keynote speaker, and wavelet expert, will be Dr. Colin Bennett, professor of mathematics at the University of South Carolina. Dr. Bennett will describe his research in the archives of mathematics and mathematicians, including a look at some of the types of mathematics archives being generated today. He will also talk about how patrons view S.C. archives and archivists, giving us a 180-degree view of ourselves.

Other activities for Oct. 9 include SCAA's annual business meeting and election of officers. Look for a workshop registration brochure with information about all the speakers in late August or early September.

Evolution of Copyright Terms

See article at right

Publication Date	Term
Before 1923	Now in public domain
1923-1963	28 yrs + 47 yrs, OR + 67 yrs if properly renewed
1964-1977	28 yrs. + 67 yrs (auto- matic extension)
1978 and later	Life of author + 70 yrs Shorter of 95 or 120 yrs on works for hire

Spring Conference attracts 93

On March 18, 93 archivists gathered at the South Carolina History Center for a richly varied and well-received conference of programs running the gamut from copyright law to microfilming to digitization.

Keynote speaker Dr. Susan W. McArver kicked off the event with a timely address on "Our help in ages past: Reading the future from our history." Her theme was that religious (and other) archives can serve as a sometimes unexpected source of both knowledge and reflection as we consider the times in which we live today. She talked about the archival records left behind by ordinary people in extraordinary times such as the American Civil War, the 9/11 terrorism attacks and the Iraqi War, which was just getting under way as she spoke. Dr. McArver is assistant professor of church history and Director of the Center on Religion in the South at the Lutheran Theological Southern Seminary.

Two sessions relating to the ever-popular topic of digitization were offered at SCAA's Spring Conference. Both sessions were sponsored by the PASCAL Digital Collections Committee. During the morning session, Roy Tryon, chair of the PASCAL Digital Collections Committee, discussed the committee's plans for a statewide virtual collection of records documenting South Carolina history and culture. Sheila McAlister from the Digital Library of Georgia introduced the audience to the special collections component of the digital library and demonstrated specific collections accessible on the website.

During the afternoon session, Sheila McAlister and Bryan Collars of the SC Department of Archives and History discussed "Implementation Issues in Digitization." Sheila presented the participants with important considerations to be taken into account before a project is begun, such as the reasons for digitization, the intended audience, the format and condition of the materials, and copyright. She also covered more in-depth material relating to the project once it is in progress, such as time and project management, scanning and file guidelines, metadata, delivery, and maintenance and preservation. Bryan Collars discussed the SC Department of Archives and History's Pilot Digitization Project. He brought home to the audience the vast amount of time and resources necessary for even a small digitization project and also discussed the planning and technical issues that came up during the project.

... "The most technical, convoluted, difficult piece of legislation in the 210 year history of U.S. copyright law"

The Digital Millennium Copyright Act (DMCA) was the topic of Stephen Hinckley's presentation. He focused on basics for information professionals, including how copyright has changed since the original U.S. Constitution, exclusive rights for owners, fair use, and copyright problems generated by digital information. He also gave an overview of the DMCA, which is considered the "most technical, convoluted, difficult piece of legislation in the 210 year history of U.S. copyright law." The good news is that fair use continues to live because "no person shall be restricted from extracting or using information for non-profit, educational, scientific or research purposes in a manner that does not harm directly the actual market for the copyrighted product or service." Under the latest law, copyright has expired on everything published prior to 1923.

Exhibit design and conservation was the topic of a session presented by Dr. Fritz Hamer of the South Carolina State Museum and Sarah Murray, preservation officer of SCDH. They shared tips for putting on successful exhibits to advertise items in the collection and bring in new patrons to the institution.

continued on Page 8--Spring Conference

Upcoming SCAA summer events announced: Summer socials and PastPerfect training

SCAA VP Sharon Bennett is putting the finishing touches on **two Summer Social events**. Watch your mail/email for more details and registration information. The theme for both events is touring private collections in the Lowcountry. One tour will visit Middleton Place and Drayton Hall, with lunch at the Middleton Inn and a rare-behind-the-scenes look at each manuscript collection. Middleton, ancestral home of the Middleton family, is a foundation-operated collection. Drayton Hall is a National Trust-operated property that offers an excellent example of a small-scale digital project.

The second tour will visit two private home collections below Broad Street and also includes a visit to the Bindery of the Confederate Home. Participants will be given options of a box lunch in an outdoor garden or lunch in one of the excellent neighborhood restaurants.

One tour will take place in mid-summer and the other in early fall. Summer Socials provide SCAA members, friends and family access to unusual cultural venues. In addition, a portion of the registration fees goes to the SCAA Scholarship Fund. Previous events were held at Mepkin Abbey and the Catawba Indian Nation.

In the fall SCAA will also repeat its popular **Introductory PastPerfect Training Workshop** taught by Zinnia Willits, registrar and collections manager of the Gibbes Museum of Art. The first workshop May 30 attracted an overflow crowd. PastPerfect is the hot new software tool for cataloging, collections management and membership management. The SCAA session features hands-on instruction in the USC Davis College computer classroom. Cost is \$25. Contact Sharon Bennett if you are interested in reserving spaces in the fall at shennett@charlestonmuseum.org or 843-722-2996 x243. Also, let her know if you would be interested in advanced training on 1) **PastPerfect for Artifacts and Photos** and/or 2) **PastPerfect for Archives and Library Works**.

Spring Conference

from Page 7

Despite all the public hoopla to the contrary, archivists know there is no more viable long-term preservation format than microfilming, which also provides security and space-saving options. John Zurlo, SCDAH microfilm consultant, discussed various technical and administrative aspects related to microfilming projects, including working with vendors, implementing microfilm standards, and managing a microfilm project from start to finish.

Beth Bilderback, curator of the state's largest photograph archive at South Caroliniana Library, brought back one of her popular sessions from previous years "Managing photograph collections," in which she discussed the unique access tools and preservation needs of this special format. Beth shared resources on identifying and preserving various photographic materials, the design and function of enclosures and housings, environmental controls, and working with nitrate negatives.

PASCAL Digital Collections Committee Formed

The Partnership among South Carolina Academic Libraries (PASCAL) was formed to foster cooperation among public and private academic libraries in order to provide South Carolinians with better access to resources and services. One of PASCAL's goals is a statewide digital collections project that will bring together the significant books, newspapers, images, manuscripts and media that contribute recognition and understanding to the history and culture of state of South Carolina.

Using digitization, the goal is to make available a statewide virtual collection for college students, faculty, researchers, citizens and especially K-12 students of the key documents of South Carolina history. To realize this goal, the PASCAL Digital Collections Committee was formed in December 2002 under the leadership of Chair Roy Tryon.

The Committee consists of Aimee Berry (South Carolina State University), Beth Bilderback (University of South Carolina), Sallie Clarkson (Coastal Carolina University), James Cross (Clemson University), Eric Emerson (South Carolina Historical Society), Mary Morgan (South Carolina State Library), Donald Stewart (SCDAH, Teaching American History Grant Project), Roy H. Tryon, Chair (South Carolina Department of Archives and History), and John White (College of Charleston).

The committee has met three times and has begun to identify the major issues that need to be considered in the planning of a digitization project. The committee hopes to submit an IMLS grant in 2005. For more information, see the committee website at: <http://www.state.sc.us/scdah/pascal/pascaldigital.htm>.

Announcing the SCAA 2003 Awards Program

Who Will Be the Next SCAA Archivist of the Year?

For the second year, SCAA will recognize four categories of archives workers and institutional friends who work to preserve historical material in South Carolina, including a South Carolina Archivist of the Year. The awards will be presented at the 2003 Fall Business Meeting. All SCAA members are invited to nominate honorees according to the criteria below, including distinguished retirees, volunteers and others who have done outstanding archival work in South Carolina. Deadline for the 2003 awards is **Monday, August 25**.

South Carolina Archivist of the Year. To a current SCAA member, in recognition of extensive years of exceptional service to the profession, particularly in South Carolina, and to forwarding the mission and goals of the South Carolina Archival Association. Harlan Greene won the inaugural award in 2002.

Career Achievement Awards. In recognition of an extensive body of work on the preservation of historical material about South Carolina and of service to promoting their use, and generally rewarded upon retirement, relocation from South Carolina and similar events. Recipients do not have to be SCAA members. 2002 honorees included Alexia Helsley, Pat Morris, Allen Stokes and Tom Johnson.

Program Innovation Awards. To SCAA members, based upon criteria such as, but not limited to: Creating a viable archives where none existed; publishing materials that benefit archives or archivists; establishing successful new programs such as access to collections on the web or working with community groups to promote archives. Successful efforts should be South Carolina-based. Aimee Berry won the award in 2002.

Friend of the Archives Award. To an individual or organization which promotes, advocates, and/or defends archives and archival programs in South Carolina. The Friends of the Camden Archives won the award in 2002.

SCAA 2003 Awards Nomination

Submit a separate request for each nomination. **Include 3 copies for paper nominations** (Only one copy of email nominations needs to be submitted). Please include:

Nominee's Name _____

Institution _____

Address _____

Nominator's Name _____

Nominator's Phone _____ Nominator's Email _____

Name of Award _____

Describe the justifications for this nominee receiving this award. Please be specific and provide factual details. The more information you can provide, the stronger the case you will make for your nominee. Continue on additional pages if necessary.



Nominations deadline: Monday, August 25, 2003. Send to SCAA Awards Chair Sharon Bennett, The Charleston Museum, 360 Meeting St, Charleston, SC 29403, 843-722-2996, x243, sbennett@charlestonmuseum.org.

Coming in the August SCAAzette: Details on the Darrick Hart Archivist Scholarship and the Darrick Hart Historical Papers Competition for Archives Students.

SCAAzette is now available by email. Distributing our newsletter by email saves the South Carolina Archival Association funding that can be used for programming and training. Members receive email versions of the newsletter approximately two weeks prior to the mail version. To get on board, send your email address to President Jeanette Bergeron at jbergeron@ltss.edu.

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