

# The SCAAzette

Newsletter of the South Carolina Archival Association  
<http://www.state.sc.us/scdah/shrab1.htm#scaa>

Vol. 1 No. 2

Fall 1999

## Nominees for SCAA Officers 2000 Announced By Deloris Goggins

The SCAA Constitution and Bylaws state that elections will be held during the annual business meeting. The Association's first business meeting will be held on October 21st at the SC Archives and History Center in Columbia, 3:15 to 4:00 p.m. Voting will be by ballot and election by simple majority of votes cast. Nominations may be made from the floor. The following persons have been recommended to serve as SCAA officers for 2000:

### **PRESIDENT**

**Roberta (Robin) Copp.** Head, Books Division, South Caroliniana Library, USC, Columbia, SC. BA, History, Incarnate Word Univ.; MA, History & MLS, USC. Member - SCAA; SAA; ALA; AASLH; SCLA. Archival Experience - South Carolina Department of Archives & History; Local History Room (Richland County Public Library); South Caroliniana Library. Publications - Eight Refereed Publications; Twelve Abstracts and

Unrefereed Publications. Committee Assignments - AASLH; SCLA.

**James (Jim) Cross.** Manuscripts Archivist, Special Collections Unit, Clemson University Libraries. BA, History, Cleveland State Univ., Cleveland OH; MA, History & MLS, Case Western Reserve Univ., Cleveland, OH. Certified Archivist. Member - SCAA; SCHA; SCHS; SCLA; SGA; SAA; ACA. Archival Experience - Thurmond Archivist, Special Collections, Clemson Univ. Libraries; Archivist, Richard B. Russell Memorial Library, Univ. of Georgia Libraries, Athens, GA. Publications & Research - Author of four publications; Co-author and contributor to three publications. Archival Presentations - Washington, DC; Indianapolis, IN; New Orleans, LA; Columbia, SC; St. Louis, MO; Quebec, Canada. Offices/Committee Assignments - SAA; SGA; SCLA; ACA; SCAA; SOLINET; SHRAB.

### **VICE PRESIDENT/PRESIDENT-ELECT**

**Marie Hollings.** Head, Special Collections, College of Charleston Library. MA, History, USC, Columbia, SC.; Distance Classes in Library and Information Management, USC. Certified Archivist; Certified Records Manager. Member - SCAA; PALMCOP; Assoc. of Records Managers & Administrators, Inc.; Charleston Archives, Libraries and Museum Council; SC Public Records Assoc. Archival Experience - Local records in SC. Offices/Committee Assignments - PALMCOP; SOLINET; ARMA.

**Dennis S. Taylor.** University Archivist, Clemson University. MA, History, Univ. of Georgia; ML, Emory University, Atlanta, GA. Certified Archivist. Member: SCAA; PALMCOP; SCLA; SGA. Publications & Research - Author of publication; Articles in two publications. Archival Presentations - Columbia, SC; St. Louis, MO; Montreal, Canada. Offices/Commit-

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## SCAA Sets Program for First Annual Meeting By Jim Cross

On October 21, 1999, archivists and others interested in historic documentation will be gathering in Columbia for the first Annual Meeting of the South Carolina Archival Association (SCAA) — the first state-wide membership organization for archivists in the Palmetto state. The meeting will be held at the SC Archives and History Center and is supported in part by the SHRAB. As part of the meeting program the Association will be offering three four-

hour workshops, held concurrently during the morning and afternoon.

Basic Preservation is an introductory level workshop that instructs participants in basic preservation policies and practices for a variety of materials. Emphasis will be given to those procedures that can be undertaken by an individual or a small organization. The workshop will also include information about archival supplies and how to choose a conservator.

Carol Crawford, Document Conservator at the South Carolina Department of Archives and History, will teach the workshop.

Visual Materials is an intermediate level workshop that introduces participants to the variety of visual materials found in archival holdings. Identification of formats (art prints, photomechanical prints, photographic processes, architectural

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## *Nominees, continued*

tee Assignments – PALMCOP; SCLA; SGA. (Former history teacher in public schools.)

### **SECRETARY**

**Sharmila Bhatia.** Archivist, Reference Department, South Carolina Department of Archives and History. BA, History, Univ. of Maryland; MA, Applied History/MLIS, USC, Columbia, SC. Member: SCAA; SCLA. Publications & Research: Author of Pamphlet; Two book reviews; Two articles. Offices/Committee Assignments - Secretarial – SCLA; History Day Judge.

**Donna K. Roper.** Assistant Director, Pendleton District Commission. BA, History; MA, Applied History, USC, Columbia, SC. Member: SCAA; Confederation of SC Local Historical Societies; Palmetto Trust; Clemson Little Theatre; Pendleton Foundation for Black History & Culture. Publications & Research – Articles; Brochures. Archival Presentations – Columbia, SC. Offices/Committee Assignments – Secretarial – Palmetto Trust; Confederation of SC Local Historical Societies; Clemson Little Theatre; Pendleton Foundation for Black History & Culture.

### **TREASURER**

**Beth Bilderback.** Assistant Manuscripts Librarian/Photo Archivist, South Caroliniana Library, USC. BA, American Studies, Salem College; MA, Applied History, USC, Columbia, SC. Member: SCAA; SAA; SGA; SAWH. Offices/Committee Assignments – Treasurer – SCAA Steering Committee; Membership Chairman.

### **MEMBERSHIP OFFICER**

**Alan Burns.** Processing Archivist, Clemson University Libraries, Special Collections, Clemson, SC. BS, WSU; MLS,

IN; MA, INPUI. Member: SCAA; Piedmont Library Association; Society of Georgia Archivists; Society of American Archivists. Archival Experience – Internship, WSU Archives; Archives Assistant, IN Archives; Internship, Lilly Library Manuscripts; Internship, Indiana State Archives. Publications & Research – Article; WSU Historical Studies; Various press releases, IN Libraries. Offices/Committee Assignments – Society of American Archivists – EAD Roundtable.

**Deloris H. Goggins.** Secretary, Chester County Historical Society and Museum. BS, Business Education, Allen Univ., Columbia, SC; MA, Business Education, Columbia Univ., New York. Member: SCAA; Chester County Historical Society and Museum; SCEA; NEA; Chester County Renovation Selection Committee. Publications & Research – Brochures - S.C. Department of Education. Offices/Committee Assignments – Business Ed. Consultant, S.C. Dept. of Ed.; Chester County Historical Soc. & Museum; Chester County Renovation Selection Committee. (Former Business Education teacher, Chester, SC)

### **DIRECTOR (FIRST YEAR)**

**Sharon Bennett.** Archivist, Charleston Museum. BS, College of Charleston; MLS, USC, Columbia, SC. Preservation MEH Grant through SOLINET. Certified Archivist. Member: SCAA; SAA; SEMC; SCFM; PALMCOP; CALM; SCLA; SERA. Archival Experience - Consultant for SHRAB; SC Historical Society; Archivist. Publications & Research - Author of three publications; Articles; Contributing Author. Offices/Committee Assignments - SEMC; PALMCOP.

**Ann Y. Evans.** Archivist/Curator White Homestead; Archival Consultant for the CCPP Archives. BA, History, Winthrop

Univ., Rock Hill, SC; MAT, History, Winthrop Univ. Summer Archives Institute, Emory Univ. and Georgia Dept. of Archives and History. Member: SCAA; SAA; SCLA. Archival Experience – Graduate Assistant, Winthrop Univ. Archives; Assistant Archivist, Winthrop Univ. Archives. Publications & Research – Co-editor of publication; ETV Series; Videotaping of Women's History. Offices/Committee Assignments – SCAA; SAA; SCLA.

### **DIRECTOR (SECOND YEAR)**

**Jeanette Bergeron.** Consulting Archivist to Private Organizations and Individuals (Including Evangelical Lutheran Church of America in the South). BA, English, Furman Univ., Greenville, SC; MA, Journalism, USC; MLS, Library and Information Science, USC, Columbia, SC. Member: SCAA; SCLA; SLA; USC College of Library & Information Science Alumni Assoc.; USC Beta Phi Mu Honor Society; Special Libraries Assoc. Ins. Div. (International). Archival Experience – Archivist, Colonial Life & Accident Ins. Co.; Information Mgr., USC Earth Sciences & Resources Inst.; Publications & Research – Author of Manual; Research Specialties – Religious Archives; Information Marketing; Computer Applications to Archives & Libraries. Awards – Outstanding Alumna of the Year, USC College of Library & Information Science; Robert V. Williams Award. Offices/Committee Assignments – SCLA; SLA; USC College of Library & Information Science Alumni Association; USC Beta Phi Mu Honor Society; Special Libraries Assoc. Ins. Div.

**J. Bryan Collars.** Archivist, South Carolina Department of Archives and History. BA, History, USC, Columbia, SC.; Pursuing MA in History. Member: SCAA.

— see “Nominees” on page 3

## *Mark Your Calendar!*

**1999**

**October 12** Deadline for registration for the SCAA annual meeting and for payment of dues for inclusion in the SCAA Membership Directory, which will be available to members at the October meeting

**October 21** Deadline to join SCAA and be eligible to vote in the October 1999 elections

First SCAA Annual Meeting, SC Archives and History Center, 8301 Parklane Rd., Columbia

**December 31** Deadline for year 2000 membership

**2000**

**January** SCAA elected officers begin serving

Final version of membership directory distributed

### *Nominees, continued*

Research – Currently researching “South Carolina Navy and Its Sailors During the American Revolution.” Awards – Directors Award, Department of Archives and History.

### **Contest Winners**

Congratulations to John Hammond Moore for submitting the winning entry in our “Name the Newsletter” contest, and to Jim Cross, whose design was selected for the SCAA logo (a palmetto tree in front of the shape of the state of South Carolina).

#### **South Carolina Archival Association**

#### **Steering Committee:**

**Roy Tryon  
Jeanette Bergeron  
Beth Bilderback  
Jim Cross  
Ann Evans  
Deloris Goggins**

**Elizabeth C. West, SCAAZette Editor**

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### *October continued*

drawings, etc.) and appropriate housing and preservation measures is the focus of the workshop. Processing and access will be addressed as well. The instructor is Beth Bilderback, Photographs Archivist at the South Caroliniana Library, University of South Carolina.

Encoded Archival Description: Implementation and Management Issues is an advanced level workshop discussing the Encoded Archival Description (EAD) standard and the management issues involved in its implementation. Among the topics to be discussed are the pros and cons of using the EAD standard, software and hardware issues, retrospective conversion of older finding aids, the issue of repository standardization of finding aids, and factors to be considered in multi-institutional cooperative projects. This workshop will not be teaching the EAD standard itself. Stephen Miller, Digital Encoding Archivist at the Rare Book, Manuscript and Special Collections Library, Duke University, is the instructor.

At the business meeting the Association will elect its first group of officers, as well as hear treasurer and committee

reports. There will also be a chance for members make announcements about noteworthy institutional activities. In order to promote better knowledge of the state’s archival resources, the Association is providing a table for members to exchange brochures and other publications describing their institutions’ collections and services. The Program Committee also intends to have catalogs from various archival suppliers available for the taking. Program/registration brochures will be mailed in early September. The registration fee is \$25 for SCAA members and \$45 for non-members. The registration deadline is October 12, 1999. Further information is available on the SCAA website.

### **Call for Submissions!**

Send your submissions to the *SCAAzette* by email (preferred method) to westec@gwm.sc.edu, or by mail to Elizabeth West, South Caroliniana Library, USC, Columbia, SC 29208.

## New Members

The following persons have joined the SCAA since April 1999:

Mary R. Adair  
Melissa Wyndham Ballentine, Huguenot Society of SC  
Aimee Berry, University of SC  
Marion C. Chandler, SC Dept of Archives and History  
Sarah B. Clarkson, Trinity Cathedral Archives  
J. Glen Clayton, Furman University Library  
Will Close, Close Foundation, Inc.  
Lauren Decker, Sumter County Museum Archives  
Clint Dempsey, City of Charleston, Div. of Archives & Records  
Barbara Doyle, Middleton Place Foundation  
Bob Edmonds  
Marie S. Ellis, Hampton Museum & Visitors Center  
Sharon G. Fanning, City of Orangeburg  
Pamela J. Ferst, City of Columbia  
Debra Folk, Aiken County Government  
Henry G. Fulmer, South Caroliniana Library  
Kathryn O. Gaaney, Savannah River Site  
Mary Giles, C.A., Diocese of Charleston Archives  
Robert Greenwood  
Betty Guerard, Historic Charleston Foundation  
Alexia Jones Helsley, SC Dept of Archives & History  
Gordon C. Henry, Newberry College History Chairman, St. John's Lutheran Church  
Marie F. Hollings, College of Charleston  
Roger Hux, Francis Marion University  
Dr. Barbara W. Jenkins, SC African American Heritage Council  
Carrie W. Johnson, City of Orangeburg  
Charles H. Lesser, SC Dept of Archives & History  
David A. Lyon IV, York County Library  
Billie Anne McKellar, Catawba Cultural Preservation Project  
Whitney Miller, Michigan State University Archives  
Minoo Monakes, James Lide Coker III Memorial Library  
Meg Moughan, South Caroliniana Library  
Pamela J. Powell, Berkeley County  
Sherman Pyatt, Avery Research Center  
JoAnn Rhodes, Columbia International University  
Katherine Richardson, Sumter County Museum  
Bob Rogers, Aiken County Government  
Donna K. Roper, Pendleton District Commission  
R. Phillip Stone, Wofford College  
Steve M. Whitaker, Sherman College at Straight Chiropractic  
Gina Price White, Winthrop University Archives  
Charles Wickenburg, St. Michael and All Angels Episcopal Church  
Peter Wilkerson, SC Historical Society  
E. L. Wimett, Patriots Point Naval and Maritime Museum

## Community News

### SHRAB Planning Project and Conference

The State Historical Records Advisory Board (SHRAB) planning project is entering its final months of information-gathering in preparation for the drafting of a state plan for historical records in the spring of 2000. A progress report and copies of consultant reports regarding state and local government records are available on the SHRAB's Internet website at <http://www.state.sc.us/scdah/shrab1.htm>. The report on non-government historical records by consultant Victoria Irons Walch is due by mid-October and will be based on an extensive survey of South Carolina repositories. The report will also be posted on the SHRAB website and copies distributed to participating institutions and interested individuals. As a follow-up to the report, and in order to secure additional input for its planning for non-government historical records, the SHRAB will host a conference in early 2000 on the report, at which Ms. Walch will discuss her findings and recommended actions. Members of SCAA will receive invitations to the conference by late fall.

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### SARC Reports Online

Now available over the Department of Archives and History's homepage (<http://www.state.sc.us/scdah/sarcinfo.htm>) are reports of sessions held at the recent meeting of the Southeastern Archives and Records Conference (SARC) at the SC Archives and History Center. SARC is an informal organization of nine southeastern state archives. Meetings are held annually, rotating among the member states. The following session reports for the 1999 meeting are posted:

*Reference and Access* (the impact of such developments as the Internet, online

catalogs, digitization of collections, etc.).

*Electronic Records Management* (i.e., scheduling and preservation of databases, coping with paper while dealing with electronic records)

*Digital Imaging Projects*

*Emerging Descriptive Standards*

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### SHRAB-Funded Archival Resources Now Available

Thanks to a grant from the SHRAB, there are now over one hundred and fifty books and videos on archives and records management at the SC State Library. A complete listing of the titles is available on the SHRAB's homepage at <http://www.state.sc.us/scdah/pobk1st2.html>. All of the grant-funded titles are available anywhere in the state through interlibrary loan. In addition to these resources, the SHRAB funded the publication of a manual for religious archives and recordkeeping by Jeanette Bergeron as part of its recently concluded regrant project. Copies of the manual are free of charge and will be available at the SCAA's October 21st meeting, or contact Melanie Knight at 803.896.6114, or email to: [knight@scdah.state.sc.us](mailto:knight@scdah.state.sc.us).

• • • Workshops • • •

The Legislative Papers Workshop will be presented in Los Angeles, November 18-19, 1999. Sponsored by the California Political Papers Consortium, the workshop deals with the acquisition, processing, and reference of the personal papers of legislators and related collections. The workshop was developed by Herb Hartsook, Curator of Modern Political Collections at the South Caroliniana Library, with Cynthia Pease Miller, former archivist in the Legislative Resource Center, U. S. House of Representatives.

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previous years, the workshop has been sponsored by the Society of American Archivists, Midwest Archives Conference, and Society of Georgia Archivists.

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**New Staff Member at South Caroliniana Library**

Meg Moughan has joined the staff of the South Caroliniana Library as a processing archivist. She has been employed for the past 19 months on a grant at the Library to process collections in the library's backlog that pertain to South Carolina history from Reconstruction to the present day. She will continue this work in her new position.

A native of Massachusetts, Moughan received her education at Franklin and Marshall College (BA, American Studies) in Lancaster, PA, and Simmons College (MA, MS, American History and Library Science/Archives Management) in Boston, MA. Before coming to the University of South Carolina, Moughan worked at the Massachusetts State Archives, Northeastern University, Simmons College, and the Museum of Fine Arts, Boston. Prior to returning to graduate school, Moughan performed writing/editing work at a financial firm and at a public relations company, both located in Boston.

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**South Caroliniana Library Grant Projects Completed**

Work on two concurrent eighteen-month federally funded grant projects recently concluded at the South Caroliniana Library. Archivists Scott French and Meg Moughan directed the two projects under the supervision of Henry Fulmer (Head of Manuscripts Division). French, project archivist on an NEH-sponsored grant, and two graduate assistants completed the rehousing of over 500 of the Library's most heavily used collections. Among some of the newly rehoused collections are

materials relating to Pierre Gustave Toutant Beaugard, John C. Calhoun, Thomas Cooper, Maxcy Gregg, Robert Mills, the Allston Family, the Guignard Family, the Hammond-Bryan-Cumming Family, and the Middleton Family. In addition to the rehousing work, the archivists also converted the Library's card catalog descriptions into electronic records that will allow remote users to more easily access information through the University's on-line catalog.

Under the NHPRC grant, Moughan, two graduate assistants, and an assistant archivist processed and prepared detailed finding aids for fourteen large manuscript collections. These collections will provide researchers with further insight into South Carolina history from Reconstruction to the present day. Potential research topics are very diverse and include agriculture, anti-communism, the arts, business development, cotton breeding, civil rights, education, folklore, government, newspaper publishing, religion, white supremacy, and women's issues. Collections now open for research include the papers of the Christensen family, Elizabeth Boatwright Coker, James Lide Coker, John Gary Evans, Blondelle Malone, Wyndham Meredith Manning, William Doyle Morgan, Stanley Fletcher Morse, Thomas Eveleigh Richardson, and the records of the Christian Action Council.

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**PALMCOP Annual Meeting**

PALMCOP (Palmetto Archives Libraries and Museums Council on Preservation) will have its annual meeting on Thursday, November 18, 1999, at the History Center in Columbia (8301 Parklane Road). The presentation will deal with new buildings and renovations. Presenters will discuss how to deal with

architects, the ins-and-outs of new shelving, finding or building good off-site storage for libraries and records centers, and so on. Cost of the meeting will be under \$25, and the session will run from 9:30 to 3:30 with lunch included. Contact Lea Walsh, State Library, 803/734-8666 or lea@leo.scsl.state.sc.us or Richie Wiggers, State Archives, 803/896-6119, or wiggers@scdah.state.sc.us.

**PALMCOP workshops in 2000:**

Disaster Preparedness and Response (2 days) at the History Center in Columbia, SC, February 25 and March 10; 10:30 to 3:30; \$65 for PALMCOP members and \$75 for non-members. Contact USC College of Library and Information Science, Continuing Education, 803/777-0513 or Richie Wiggers, State Archives, 803/896-6119, or wiggers@scdah.state.sc.us.

Security in the Library (1 day) at the History Center in Columbia, March 24, 10:30-3:30; \$50 for members of PALMCOP and \$60 for non-members. Contact USC College of Library and Information Science, Continuing Education, 803/777-0513 or Richie Wiggers, State Archives, 803/896-6119, or wiggers@scdah.state.sc.us.

If your organization wishes to sponsor a preservation workshop presented by PALMCOP, please contact Sharon Bennett, Charleston Museum, 843/722-2996, ext. 243 or librarc@bellsouth.net or Marie Hollings, College of Charleston, 843/953-8016 or hollingsm@cofc.edu.

PALMCOP will furnish the presenters and supplies. Your organization need only provide a location and invite a minimum of ten people to attend. Topics include basic book repair; basic paper repairs; insect and other pest management; care and handling of collections; photographic media and its

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**The Chester County Historical Society and Museum**

By Deloris Goggins

Led by a group of dedicated and energetic board members, the Chester County Historical Society and Museum is spending 1999 in the public eye. The *Chester County Herald* featured new staff member Heather South in its June 27 issue. South, a 1999 Winthrop graduate, came on board to help organize and preserve more than 100,000 photographs and negatives donated to the Museum by heirs to the Henry Orion Nichols estate. Nichols was prominent Chester photographer who lived from 1910 to 1990. The State Historical Records Advisory Board (SHRAB) provided a grant to help preserve this treasure which includes copies of birth and death certificates, insurance documents, images of area buildings, portraits, and news photographs featuring railroad and car accidents and snowstorms in the area.

The Society sponsored two well known South Carolina history professors at a book signing April 22 at Russell & Company, Inc. Chester native and Winthrop University professor, Dr. J. Edwards Lee, signed copies of his book *Yorkville to York*. Dr. J. M. Bryan, noted professor at the University of South Carolina in Columbia signed copies of his book, *Creating the South Carolina State House*.

The April 29 edition of the *Chester County News and Reporter* covered the launching of the Brainerd renovation project by Vivian Ayers-Allen, Chester native and Brainerd graduate, and her daughter, actress Phylicia Rashad. Rashad purchased Kumler Hall, the only remaining building on an 18 acre campus which was once a well-known school for African-

Americans. Rashad made the purchase in honor of her mother. The previous fall, the Society co-sponsored a program in which Rashad and her sister, actress and choreographer Debbie Allen, appeared at Chester High School to promote the project.

Among other past projects was an address to the Society's annual banquet by noted author Dr. A. Edward Foote. The University of North Alabama professor spoke on his book, *Chotankers*.

The Society's board members are: Gina White, President; Nancy Anderson, Vice President; Deloris Goggins, Secretary; Christy Driggers, Treasurer, Gary Roberts, Museum Curator, Scott Colman; Susie Kelsey; Robert Smith.

**News continued**

care; good microfilming practices and selection of qualified vendors; etc.

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**South Caroliniana Library Grant**

The National Endowment for the Humanities recently awarded the South

Caroliniana Library a \$106,778 grant to support the preservation of and access to the Library's photograph collection. A project archivist and three graduate students will rehouse over 25,000 images and create electronic bibliographic records for the University's local NOTIS database

and the national database OCLC. The project begins this fall, and will allow for the recreation of photograph collections disbursed throughout the main collection over the years, improved access, and the rehousing of images in acid-free materials.

**Membership Form**

Name: \_\_\_\_\_

Address/telephone/email: \_\_\_\_\_

Membership Level: Regular \$15 \_\_\_\_\_ Student \$10 \_\_\_\_\_ Retired \$10 \_\_\_\_\_

Send completed form w/check payable to SC Archival Association to:  
SCAA, c/o Beth Bilderback, South Caroliniana Library, USC, Columbia, SC 29208