The SCAAzette

Volume 3, Number 1 March 2001

Newsletter of the South Carolina Archival Association

Nine Sessions and a Keynote

March 27 Conference Continues SHRAB Tradition

"2001 - An Archives Odyssey"

Training in photograph administration, collection development, web sites, mycology, donor relations, security, oral histories and paraprofessional supervision are all on the agenda of the 2001 SCAA Annual Conference set for Tuesday, March 27 at the S.C. Archives and History Center in Columbia. You can register now to attend this full-day event and a reception the evening before.

"2001: An Archives Odyssey – Working with Archives in the 21st Century" is the conference theme. Modeled along the lines of the popular SHRAB conferences held in the 1990s, the 2001 conference includes "something for everyone," sessions for archives workers of all experience levels – newcomers, volunteers, experienced archivists, administrators, public officials, records managers and librarians working with archives.

Historian John Hammond Moore will deliver the keynote address on "Personal Research: Digging on Your Own," a personal look at the treasures found in local collections. Moore is a former reporter, editor and history professor and the author of 19 books ranging from Southern Homefront: South Carolina 1861-1865 (1998) to The Young Errol: Flynn Before Hollywood (1975).

Early registration for SCAA members prior to March 15 is $35. Higher rates are available for non-members and late registrations. Included in the registration fee is a reception at the South Caroliniana Library, Monday, March 26, 5-7 p.m., honoring USC history and library science students.

The Archives and History Center is the home of the S.C. Department of Archives and History located at 8301 Parklane Road. Visit the SCDAH web site for driving instructions *(www.state.sc.us/scdah/location.htm)*.

The 2001 SCAA program committee includes Bryan Collars, Aimee Berry, Suzanne Singleton and Jeanette Bergeron. Conference registration forms were sent to all SCAA members in February. If you did not receive a copy, call or email the Crumley Lutheran Archives at archives@ltss.edu or 803-461-3234.

SCAA's annual business meeting and workshop will be held in the fall.

See the entire program schedule on page 2.

Join us for a reception honoring students and SCAA members.

Monday, March 26, 2001

South Caroliniana Library

5:00-7:00 p.m.

Budget Reductions Hit Archives

State Archivist Roy Tryon said that the recent budget reductions called for by Governor Hodges will affect the level of support given by the South Carolina State Historical Records Advisory Board.

Tryon said that while there will be limited support to SCAA for meetings "where the budget reduction really hits is in the regrant program," which includes additional support for SCAA programs and activities. "While the NHPRC has awarded us $171,000, the matching state funds are part of the Archives' reduction for the next fiscal year."

Governor Hodges has proposed across-the-board budget cuts by fifteen percent for the next fiscal year to help South Carolina meet an expected budget shortfall of $500 million.

SCAA Annual Conference Program

March 26-27, 2001, Columbia, South Carolina

"2001: An Archives Odyssey"

You can also review conference information online at this website

www.state.sc.us/scdah/location.htm

Monday, March 26 – South Caroliniana Library

5:00-7:00 p.m. Reception honoring students and SCAA members

Tuesday, March 27 – SC Archives & History Center

9:00-9:45 a.m. Registration, refreshments, exhibits

9:45-10:00 a.m. Welcome, announcements

10:00-11:15 a.m. Your choice of sessions

a) "Photograph collection administration from A to Z" with Carol Crawford, Beth Bilderback and Sharon Bennett

b) "Cooperative strategies for documenting South Carolina history in the 21st Century" with Michael Kohl, John Hammond Moore, Steve Tuttle, Allen Stokes

c) "The Good, the bad and the ugly of archives web sites" with Nancy Piester and Peter Wilkerson

11:30 a.m.-12:15 p.m. Plenary Session

Keynote speaker John Hammond Moore on "Personal Research: Digging on your own"

12:15-1:30 p.m. Italian Buffet, exhibits

1:30-2:30 p.m. Your choice of sessions

a) "Fighting mold and other archives aliens" with Dr. G.T. Cowley, Holly Herro. Co-sponsored by PALMCOP.

b) "Extending your collection through donor acquisitions" with Herb Hartsook, Harvey Teal, Lauren Decker

c) "Thieves in the research room: security basics" with Patrick McCawley, Gina Price White

2:45-3:55 p.m. Your choice of sessions

a) "Filling in for the written record: conducting oral histories" with Darrick Hart, Dale Rosengarten, Elizabeth Moses

b) "Fostering paraprofessional talent" with Helen Sanders, Annette Metz, Billie Anne McKellar

c) "Photograph collection administration from A to Z" repeated from 10:00 a.m.

Have a nose for news?

Become a contributing editor of SCAAzette

Beginning with the next issue of the SCAAzette, look for some changes. Lauren Young, who has replaced former editor Elizabeth West, will expand coverage of events and include new features.

An editorial committee, composed of members from around the state, will solicit news, and edit it for publication. Members of the editorial committee will be announced at the spring meeting on March 27.

To reflect the variety of archival activities within South Carolina, SCAAzette will publish news about archival endeavors from Walhalla to Beaufort to Myrtle Beach. News related to archival collections, institutions, acquisition of material, exhibits and those involved in caring for archives will be solicited. Jobs and employment notices are also welcomed.

If you are interested in becoming a contributor to SCAAzette, please contact any SCAA officer.

What's happening in 2001?

SCAA Goals Set at Retreat

The SCAA executive board met November 12 and 13, 2000 at the historic White Homestead in Fort Mill to set goals for 2001. Members participated in four brainstorming sessions: Purpose, objectives, membership; Services and activities; Resources; and Strategies. From the ideas generated in these sessions, goals and strategies were set for the coming year. The following were among the goals established:

aHost a reception at the spring meeting
aRecognize new and charter members in special ways
aRecruit and involve student members
aApply for SHRAB funding for specific projects
aInitiate a mid-year social with purpose of fundraising
aRevamp the SCAAzette; appoint a new editor
aUtilize the SCAA website more effectively
aIncrease vendor support of meetings and other functions
aReview SCAA constitution and bylaws
aAppoint administrative assistant for SCAA

Details concerning these and other activities will be forthcoming. Keep reading for further details.

Special thanks to SCAA Vice-president Ann Evans for hosting the retreat and giving Board members a tour of the Fort Mill estate and town.

SCAA Members Hit Mile High City

SCAA made its presence known at the annual meeting of the Society of American Archivists in Denver, Colorado this past August. Members attending were Stephanie Adams, Jeanette Bergeron, Beth Bilderback, Alan Burns, Jelain Chubb, Bryan Collars, Jim Cross, Pat Morris, Phillip Stone, Rodger Stroup, and Dennis Taylor.

Presenters included Pat Morris, who spoke on planning for an HVAC system, and Bryan Collars, who gave a talk at the Preservation Section Business Meeting on Moving the Archival Collection of the SCDAH.

SCAA held its first mixer at the Adams Mark Hotel in the suite of South Carolina Archives Director Rodger Stroup and his wife, Martha. (The suite was compensation for an error in their room reservation!) Food and drink (purchased by Bergeron, Bilderback, and Taylor) came from the local (and very busy) Walgreen's Drugs.

While in Denver, members had opportunities to tour the Denver Public Library, Denver Museum of Art, Pike's Peak, and various points of interest.

The Catawba Cultural Preservation Project has received a $6000.00 grant from NHPRC though the Native American Initiative to study the tribal government's current records handling practices, and to make recommendations for establishing a comprehensive records management program.

South Carolina Archival Association
Annual Business Meeting
SC Archives and History Center, 26 October 2000

The meeting began at 1:30 p.m. following the morning sessions and lunch break. The agenda, included in the participants' packets, was as follows:

- Approval of Constitution and Bylaws
- Election of Officers
- Treasurer's Report
- President's Report
- Announcements and other business
- Announcement of election results
- Adjournment

Robin Copp, president, announced that Steve Tuttle will act as Parliamentarian and that the first order of business was the vote on the constitution. Since there were no questions concerning the constitution or the bylaws, Robin called for a vote. The membership voted to approve the constitution. The membership then voted to approve the bylaws. The members were asked to fill out their ballots for the vice-president/president elect and director position. Student volunteers gathered the ballots and while they were tabulating the results the meeting continued with reports.

2001 Officer Slate (vote for one candidate only)
Vice-President: Ann Evans, Katherine Richardson
Director: Bryan Collars, Patricia Morris, Suzanne Singleton

Treasurer's Report:

Beth Bilderback referred to the two-page report that was included in the packets. SHRAB has been very generous in the past but this past year SCAA has absorbed some to the funding. [see insert on next page for details]

President's Report:

Robin thanked SHRAB for being a mainstay financially and as mentors. SCAA was officially incorporated with the Secretary of State and registered with the IRS. The organization has 176 charter members and currently membership stands at 154. Deloris Goggins, membership chair, has asked members to check their address in the directory; we had several items of mail returned. This past year we published two newsletters and Robin recognized Elizabeth West for her wonderful work as newsletter editor. Robin noted that we held a workshop and a conference and pointed out that in our packets there is a form for call for programs. We have built a successful foundation and we need to continue to grow. Robin concluded her remarks by thanking the following individuals: Jeanette Bergeron and Ann Evans for program planning; Donna Millwood for assistance with board meeting and printing labels; Judy Andrews for publishing the brochures; Nancy Piester for maintaining the web page; Tim Belshaw for converting the newsletter to PDF, creating the membership certificates and the name tags; Bryan Collars for assisting the brochure mailing and conference arrangements; Sheila Clause for facility arrangements and Sharmila Bhatia for making it come together.

Announcements:

Carol Crawford: USC received half a million dollar grant from Institute for Museums and Library Services for a two year project using technology and workshops for small libraries, museums, etc. to learn preservation and collection care techniques.

Pat Morris: PALMCOP on 3 November will a hold a workshop with Hugh Fitz on exhibits. PALMCOP has a website on disaster preparedness sponsored through the Archives.

Robin asked members to renew their membership, fill out the surveys and return the nametag holders for use in the next meeting.

Elections:

Robin announced the election results and elected were Vice President Ann Evans, Director Bryan Collars.

Robin then turned over the meeting to Dennis Taylor, President for 2001. Dennis announced that the middle of next month the board will go on retreat and we needed feedback or ideas. If anyone has any criticisms, praise, or speaker suggestions please get in touch with any of the board members. Dennis then presented Robin with an award for her service as the first president of SCAA. Dennis concluded the meeting by declaring: "This has been the best annual meeting ever!"

The meeting adjourned at 1:43 p.m.

Submitted by Sharmila Bhatia, Secretary

South Carolina Archival Association
Executive Board - 2001

PRESIDENT
Dennis S. Taylor
Clemson University
Libraries
P. O. Box 343001
Clemson, SC 29634-3001
(864) 656-3031
td@clemson.edu

MEMBERSHIP
Deloris H. Goggins
Chester County
Historical Society
1654 Lancaster Hwy.
Chester, SC 29706
(803) 581-6306
dgoggins@chestertel.com

VICE PRESIDENT
Ann Y. Evans
Catawba Cultural
Preservation Project/
White Homestead
759 Wofford St
Rock Hill, SC 29730
(803) 547-4557
FAX: (803) 802-5546
whitehomestd@fmtc.net

DIRECTOR
Jeanette M. Bergeron
Independent Consultant/
Crumley Archives
1821 Winsor Hills Dr.
Columbia, SC 29204
(803) 787-8840,
(803) 461-3234
bergeron@usit.net

TREASURER
Beth Bilderback
South Caroliniana Library
University of South Carolina
Columbia, SC 29208
(803) 777-5183
FAX: (803) 777-5747
bilderbk@gwm.sc.edu

DIRECTOR
Bryan Collars
SC Department of
Archives & History
8301 Parklane Road
Columbia, SC 29223
(803) 896-6117
FAX (803) 896-6138
collars@scdah.state.sc.us

SECRETARY
Sharmila Bhatia
SC Department of
Archives & History
8301 Parklane Road
Columbia, SC 29223
(803) 896-6203
FAX: (803) 896-6198
bhatia@scdah.state.sc.us

PAST PRESIDENT
(EX OFFICIO MEMBER)
Robin Copp
South Caroliniana Library
University of South Carolina
Columbia, SC 29208
(803) 777-1345
FAX: (803) 777-5747
rcopp@gwm.sc.edu

Income and Expense Statement
1 October 1999 through 30 September 2000

Income	
Membership Dues	2700.00
1999 Annual Meeting	1835.00
SHRAB Grant	500.00
2000 Spring Workshop	1195.00
Total Income	6230.00
Expenses	
General & Administrative	117.51
1999 Annual Meeting	1150.63
Newsletter	422.19
Membership Directory	214.35
IRS filing fee	150.00
SCAA mixer at SAA	41.23
2000 Annual Meeting	378.93
Total Expenses	2474.84
Net Gain or (Loss)	3770.16
Balance 1 October 1999	1809.00
Total Income	6230.00
Total Expenses	2474.84
Balance 30 September 2000	*5564.16*

Explanation Expenses and Income by Project
1 October 1999 through 30 September 2000

Newsletter

Printing	383.25
Mailing	38.94
Total	422.19

This reflects cost for Vol. 2, No. 2 only; prior to this, SHRAB funded the newsletter

Membership Directory

Folders	186.03
Labels	28.32
Total	214.35

SHRAB handled most of the mailing costs, and other mailing costs have been absorbed by various institutions and persons

1999 Annual Meeting

Registrations	2235.00
SHRAB grant	500.00
Caterer	1150.63
Total	1584.37

In addition to the outright grant, SHRAB covered the expenses of printing and mailing the brochure and speaker costs. Also, income is greater than reported above as registrations were received before 1 October 1999

Spring Workshop

Registrations	1195.00
Total	1195.00

SHRAB covered all expenses for this event

2000 Annual Meeting

Brochure printing	157.50
Brochure mailing	221.43
Total	378.93

SHRAB is providing funds to cover some expenses; final accounting for this event will be reflected in next year's report

Mark your calendar!

March 16, 2001
Deadline to submit applications for the SC Historic Preservation Awards. More information at *www.state.sc.us/scdah/hnrawrd2k1.pdf*

March 28, 2001
Disaster Recovery Workshop
9:00 a.m. - 4:00 p.m.
Anderson Civic Center
Anderson, SC
Cost: $20 (includes lunch)
Sponsored by Region 2 of the SC Public Records Association.
For information contact
Joan Everette, (864) 942-8502
joan@co.greenwood.sc.us
More information at
www.scpra.org/Events/upstate2001.htm

April 1-7, 2001
National Records and Information Management Week
Sponsored by ARMA. Look for more information at
www.arma.org/resources/nrimw2.htm

April 12, 2001
Records Management: Starting From Scratch
8:30 a.m. - 3:00 p.m.
Cypress Gardens,
Moncks Corner, SC
Cost: $20.00 members
$25.00 non-members
(includes lunch and tour of gardens)
More information at
www.scpra.org/Events/coastal2001.htm

Archives Resource Center Offers Help

The ARC, one outcome of the April 2000 meeting of the National Forum on Archival Continuing Education, serves as a clearinghouse for timely information on archival issues and projects.

The website provides numerous links to tools developed for archival educators, web-based training, and teaching with primary sources.

Calendars of events and training opportunities are also available through the site.

Please visit *www.coshrc.org/arc/index.htm* for details.

The ARC is a cooperative effort led by the Council if State Historical Records Coordinators and the American Association for State and Local History.

South Carolina Historic Preservation Awards

The Palmetto Trust for Historic Preservation, The South Carolina Department of Archives and History, and the Governor's Office annually recognize exceptional accomplishments in the preservation, rehabilitation, restoration and interpretation of historic buildings, structures, and sites. Awards in five categories are given:

Governor's Award
Heritage Tourism Award
Corporate Stewardship Award
Legislator Honor Award
Honor Awards

Deadline for applications is March 16.

For additional information contact Kathy Johnson at 803.896.6177 (kjohnson@scdah.state.sc.us) or Chad Lennox at 803.771.0870 (wclennox@palmettoconservation.org) or print the online brochure at *www.state.sc.us/scdah/hnrawrd2k1.pdf*

SCAA Membership Drive Now Underway

(Student Recruitment Emphasized)

SCAA members who have not returned their individual membership renewal forms for 2001 are encouraged to do so as soon as possible. Renewal forms were available for those who attended the SCAA Fall Conference, October 26, 2000. Forms have been mailed to members who did not receive a form or did not attend the conference. Anyone who has not received a renewal form, please notify Beth Bilderback, Treasurer, at: South Caroliniana Library, University of South Carolina, Columbia, SC 29208; Phone: 803-777-5183; E-mail bilderbk@gwm.sc.edu. Make checks payable to the South Carolina Archival Association. If you are not a member and would like to join, please complete the application printed in this newsletter. We strongly encourage college students to join.

The 2000 Membership Directory will be disseminated at the Spring Meeting. To be included in the Directory, you must have paid membership dues by March 10, 2001. Only paid 2001 members will receive a Directory. You do not have to be a resident of South Carolina to join. Membership is based on the calendar year.

Don't miss the numerous membership benefits SCAA offers: Spring and Fall Meetings; noted speakers; discounts on registration fees; archival resources; two issues of the popular SCAAzette Newsletter; SCAA Web Site; Annual Membership Directory; networking contacts; voting privileges at the Annual Business Meeting. We invite you to become an active member of this fast-growing, new and exciting association.

By Deloris H. Goggins

Are You New to SCAA?

If you'd like to catch up on past happenings, previous issues of the newsletter are available in pdf format on SCAA's website. *www.state.sc.us/scdah/scaanews.htm*

SCAA Membership Form

Name: _____

Affiliation: _____

Address: _____

_____

_____

Telephone: _____ Email: _____

Membership Level: Regular ($15)_____ Student ($10) _____ Retired ($10) _____

Send completed form along with a check payable to SC Archival Association to:

SCAA
c/o Beth Bilderback
South Caroliniana Library
University of South Carolina
Columbia, SC 29208

Have you received your invitation to the

SCAA Summer Social?

Everyone who is anyone will be there!
Watch your mail!

South Carolina Archival Association
c/o Beth Bilderback
South Caroliniana Library
University of South Carolina
Columbia, SC 29208