

The SCAAzette

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Newsletter of the South Carolina Archival Association

SCAA Spring 2002 Workshop

Access in the Digital Age

SCAA's Spring Workshop was held February 26, 2002 at the South Carolina Archives and History Center. Approximately 70 people attended the meeting, which had a slate of 6 sessions. After enjoying refreshments and social time, participants chose from 3 topics for the morning portion of the program. "You Can Run but You Can't Hide: Meeting the Challenges of Non-Traditional Archival Records" was presented by Pam Hackbart-Dean, Jill Severn, and Carol Crawford. Pat Morris and Sarah Murray presented "In the Beginning... Revelations on the Start-Up of a New Digitization Project." "They've Got It, You Need It: The Basics of Grant Writing" included Aimee Berry, Michael Kohl, and Barbara Stein as its instructors.

Dr. Robert R. Weyeneth delivered an interesting keynote address immediately following lunch. After a lively question and answer session, the afternoon's three sessions were held. "When Rice Cultivation is not Farming: Indexing Archival Records" featured Brian Cuthrell, Heidi Hoerman, and Sharon Mackintosh as presenters. Robin Copp and Steve Tuttle presented "In the Front Lines: Reference Services in the Digital Age." "Proactive Archives: 9/11 Case Study" was facilitated by Jeanette Bergeron and Michael Kohl.



2002 Board Members pause for a pose during the Fall meeting.

Left to right: Beth Bilderback, Jeanette Bergeron, Aimee Berry, Jane Brown, Ann Evans, Bryan Collars, Steven Tuttle

Scholarship Committee formed

During the business session of the SCAA 2001 Fall Meeting there was a discussion on awarding scholarships to deserving students and eligible members to attend events such as the SAA Annual Conference. A suggestion was made that proceeds from special projects sponsored by SCAA during the summer months could provide a means of funding these scholarships.

The Executive Board has appointed a Scholarship Committee to study the issue of establishing a scholarship fund. This committee will study the criteria for selection, procedures for application, eligibility, and funding. There will be a survey form distributed at the 2002 Fall Conference to poll the membership and gather input concerning the scholarship. The Scholarship Committee members are: Deloris H. Goggins, Chairman; Aaron Marrs, and Gina Price White. • -Delores Goggins

www.state.sc.us/scdah/scaa.htm

**Members get acquainted
at the Fall meeting held
last October.**



From the President

Working together for success.

Congratulations to our presenters and directors on another successful program. We are off to a fine start in 2002. The February meeting opened opportunities, offered insight, and presented new prospectives, as well as provided practical information on day-to-day issues.

The success of this and past SCAA workshops is due to the many creative and experienced archivists, records managers, librarians, conservators, and curators who as SCAA members give freely of their time and expertise. An effort is underway to publicly recognize our state's outstanding community of archival professionals and volunteers. SCAA and the SC SHRAB are working together to create an awards program that will annually honor achievements and contributions of archivists and archival institutions across the state.

SCAA will continue efforts to bring members together to foster cooperation among institutions and organizations. The summer event, for example, will give members a chance to take a more personal and intimate tour of a member institution and will help us get acquainted. In addition to our spring and fall programs, SCAA will work in cooperation with other organizations to provide additional low-cost educational opportunities, such as the Magnetic Media Workshop. We will also continue to explore the options for scholarship opportunities.

We appreciate the assistance given in the past by the SC SHRAB and the Archives & History Center. Their involvement has made the work of SCAA possible. We will continue to work together to promote the preservation and use of manuscript and archival resources.

I am very proud of what SCAA has accomplished and how far we have come in such a short time. I look forward to working with you. I also urge each of you to share your knowledge and expertise by volunteering to lead workshops, provide advice and technical assistance, and to share experiences with other SCAA members. Your participation is the key for SCAA's continued success.

Ann Y. Evans

2002 SCAA Executive Board

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Looking back at the Fall 2001 meeting

2001 Archives Odyssey Part II: Working with Archives in the 21st Century took place on October 11, 2001 at the South Carolina Archives and History Center. Approximately 70 participants chose from two interesting workshops offered as 2-part concurrent sessions in the morning and afternoon. “*Wagging the Dog*” was designed to teach the basics of records management to archivists. Topics covered include the objectives of a records management program, records management terminology, the Public Records Act and other legal guidelines, retention schedules, and guidelines for electronic records. The session presenters were Kathryn Gainey, John Mackintosh, and Dennis Taylor. “*Archives on a Shoestring*” presented a workshop about reasonable shortcuts archivists can use when their money, time, or both are limited. Topics covered include shortcuts in archival areas of preservation, processing, cataloguing, exhibits, reference work, and general administration. Sharon Bennett, Harlan Greene, Sharon Mackintosh, and Beth Bilderback presented the workshop. Conference participants also enjoyed a fascinating keynote address by Dan Bilderback, archeologist and historian.

Fall meeting participants enjoy the activities.



The SCAAzette Editorial Board

We're always looking for news! Please contact any Editorial Board member if you have information to include in *The SCAAzette*.

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Francis M. Hipp Reading Room named at Clemson University

Clemson University's Special Collections has added the final touches to the newest addition to its reading room, naming it the Francis M. Hipp Reading Room. The alcove in the room now features a portrait of Mr. Hipp and display cases containing an exhibit about the Liberty Corporation, which was founded by the Hipp family. The Francis M. Hipp Reading Room was named to thank the Hipp family and Liberty Corporation for their generous gift of \$225,000.00 to the library. The money was used to purchase mobile compact shelving and to process the family and corporate papers, which were also given to Special Collections at this time.

Francis M. Hipp assumed the presidency of the Liberty Life Insurance Company in 1941 upon the death of his father, W. Francis Hipp. The Liberty Corporation, a holding company, was formed in 1967 with a number of subsidiaries. These included Liberty Life Insurance Company, Cosmos Broadcasting Corporation, Surety Investment Company, and Liberty Properties, Inc. Hipp was a leader in the South Carolina business community until his death in 1995. His personal interest in history spurred the establishment of an archival program at the corporation beginning in the early 1980's, with Michael Kohl as consultant archivist. The papers are a rich resource for information about South Carolina's business history.

Around the Charleston Area

Medical University of South Carolina

Waring Historical Library

The Waring Library Society hosted the Twenty-fourth Annual Meeting, Thursday, April 4, 2002. The Waring Lecture entitled "Nature as a Sacred Book: View of Nineteenth-Century Charleston Physicians and Naturalists on Science and Religion" was given by Lester D. Stephens, Ph.D. Dr. Stephens is a Professor Emeritus of History at the University of Georgia.

City of Charleston and Charleston County Library

The City of Charleston and County of Charleston have reached an agreement to allow for the transfer of early city records to the Special Collections Area of the South Carolina Room at the Charleston County Library where they will be catalogued and made available to researchers. Included in the transfer are all extant pre civil war records, such as exist, and many more into the 20th century. Also included are the Charleston Orphan House Records. This is a great cooperative venture between the City and County, allowing for better access to records vital to a full understanding of the municipality of Charleston. Nancy Phelps of the Charleston City Archives and Records Division and Harlan Greene of the County Library will soon be working on the transfer. It may take several months before they are available, but special requests to use the records will be answered. Contact Harlan Greene at greeneh@cofc.edu or 843-953-7428.

College of Charleston

Jewish Heritage Collection



Sabbath candlesticks

Work is underway on an 18 month project processing the Jewish Heritage Collection. Funded by a grant from the National Endowment for the Humanities, the project began in July 2001. Under the direction of Project Archivist, Harlan Greene (on loan from the County Library), over 400 linear feet of material is being sorted, arranged, researched, inventoried and described. Zinnia Willits joined the team in September as assistant archivist. Annette Blum came on board in November as the project manuscript librarian. Over 36 collections and 20 oral interviews have already been processed and MARC records created. Records can be viewed in the library's catalog at www.cofc.edu/~library/

The collection documents the Jewish experience in South Carolina from colonial times to present day. Located in Special Collections at the Robert Scott Small Library, the collection is broad in scope, emphasizing individuals over institutions. It encompasses recorded interviews that document what it was like to grow up Jewish in the South, as well as manuscripts, photographs, genealogies, memoirs, home movies, and other material.

The archives have grown out of an active program of collection, field work, and public education that was inaugurated in 1995 by the Jewish Historical Society of SC, the College of Charleston's Jewish Studies Program, and McKissick Museum at USC. Out of the many years of research and development has emerged a major museum exhibition, "...A Portion of the People": *Three Hundred Years of Southern Jewish Life*, which opened at McKissick in January 2002. ~Rachel Lee Tebalt

State Archives of Georgia is on the move



Artist's drawing of new facility

The State Archives of Georgia will be moving into a new facility in the spring of 2003. The new structure will contain 171,000 square feet compared to the 144,000 square feet in the present building that we now occupy. In addition to being larger, the new building will hold significantly more records due to its increased storage efficiency. The new building will also feature separate program and records storage areas, systems that provide optimum temperature and relative humidity for records storage, state-of-the-art training rooms and classrooms, comfortable research space, and ergonomically designed workspace for

staff. The building is designed to support current and future technological advances including wireless communications systems. The projected construction cost is \$22,000,000.

The new site is adjacent to the campus of Clayton College and State University and will become a key part of a Clayton County redevelopment project called the Gateway Village. The National Archives and Records Administration (NARA) plans to move its Southeastern branch from East Point to this location, and a new NARA headquarters will be built alongside the State Archives. This neighboring of state and federal archives facilities will be a national first.

Gateway Village planners envision a 225-room hotel with a conference center, golf course, and office building in a nearby location. It is estimated that over 28,000 historians and genealogists will visit the new archives complex annually. The Gateway Village Project is being initiated through the combined efforts of the Development Authority of Clayton County, The University Financing Foundation, Clayton College and State University, Clayton County, and the cities of Morrow and Lake City.



Construction of new facility entrance

Magnetic Media Worskhop held in March

SCAA joined the SCFM, PALMCOP, SCLA, and SCPRA to sponsor a workshop on handling magnetic media on March 22, 2002 at the Archives and History Center. The workshop was also supported in part by a grant from the South Carolina State Historical Records Advisory Board.

The full-day program featured Sarah Stauderman, preservation manager for the Smithsonian Institution Archives, as the speaker. Prior to joining the Smithsonian, Stauderman was the magnetic media conservator at VidiPax, the New York-based company devoted to reformatting obsolete videotape formats, film, and audio materials.

The workshop combined theoretical and practical information about how to handle and store magnetic media. Topics covered identifying, storing, and reformatting magnetic media, the differences between VHS and Beta tapes, a history of the development of videotape and its use, and information about companies that reformat digital and electronic information. Stauderman also provided examples of different media for a hands-on portion of the program.

Thirty-four participants representing institutions from around the state attended..

The current building was completed in 1965 and was a state-of-the-art facility constructed specifically to ensure the preservation and accessibility of the state's historical records. Over the years the building's infrastructure suffered due to many factors, such as the problems created by being located at the intersection of three major interstate highways and the changing needs of archival functions.

For more information contact Pamela Coleman at (404) 651-6474, pcoleman@sos.state.ga.us, or visit GeorgiaArchives.org.
~Bryan Mckown



Checking in with the SC Department of Archives and History

Reference Room Hours Reduced

With the prospect of another cut in its state appropriated budget, the SC Department of Archives and History has eliminated night and weekend Reference Room hours. Beginning April 16, 2002, the Reference Room will be open 8:45am to 4:45pm, Monday through Friday. Since July 1, 2001, the Archives has absorbed 14.8% reductions in its budget and lost 14 of its 92 positions, including five through lay-offs. These staff reductions have impacted the Archives' ability to perform core functions. Most Archives' activities are now funded through revenue generation. The projected cut in the Archives' state appropriated funds for FY 2003 is an additional 6%.

In announcing the reduction in Reference Room hours, Archives' Director Rodger E. Stroup expressed regret that the cut had to be made, but that it was necessary in order to "...balance the need for public access hours now and the long term preservation of the state's heritage." For a copy of the announcement, see www.state.sc.us/scdah/hourschanging.htm.

Electronic Records Training Workshops Underway

The first of the Archives' NHPRC-funded electronic records workshop series, on January 22, was quite successful, attracting 154 attendees. Dr. Charles Dollar returns on April 18 to deal with advanced information technology concepts and tools, including long-term access, digital signature technology, protecting the integrity of electronic records, and preserving web sites and HTML pages. For more information on the workshop, see www.state.sc.us/scdah/armerwrkshp.htm.

For summaries of the workshops and other electronic records presentations, see www.state.sc.us/scdah/armertrain.htm.

The workshops on managing electronic records, featuring nationally recognized experts, are scheduled for August 22, David Stephens (basic), and October 29, Rick Barry (advanced) at the SC Archives and History Center. For further information, contact Bill Henry (803) 896-6137 or henry@scdah.state.sc.us.

Workshops

Managing Electronic Records (Basic) August 2002, Columbia, SC, David Stephens, Zasio Enterprises,

Managing Electronic Records (Advanced) November 2002, Columbia, SC, Rick Barry, Barry Associates;

Preserving and Providing Long-Term Access to Archival Electronic Records (Basic) April 2003, Columbia, SC, Tom Ruller, New York State Education Department;

Preserving and Providing Long-Term Access to Archival Electronic Records (Advanced) May 2003, Columbia, SC, Anne Gilliland-Swetland, University of California at Los Angeles.

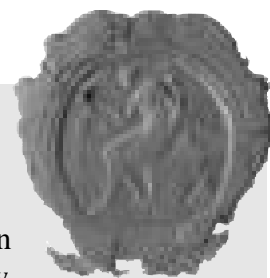
Go online with SC SHRAB

The SC State Historical Records Advisory Board recently published a brochure, 'Placing Your Family Papers in an Archival Repository', which explains to prospective donors how archival repositories operate and the types of materials suitable for donation. An online version of the brochure is available at www.state.sc.us/scdah/shrab/familypapers.htm. For copies of the printed version, contact Melanie Knight at (803) 896-6114 or knight@scdah.state.sc.us.

The Board's Web page has been updated recently and contains summaries of recent meetings and grant information at www.state.sc.us/scdah/shrab/shrabwhatsnew.htm.

A summary version of the SC SHRAB state plan for SC historical records is available at www.state.sc.us/scdah/shrab/shrabplanversions.htm.

~Bryan Mckown



The Eldred Case under review

On February 19, 2002 the Supreme Court agreed to hear *Eldred v. Ashcroft* in the Court's next term. The case will determine whether or not the 1998 Copyright Extension Act is constitutional. Also known as the Sonny Bono Act, the Copyright Extension Act extended copyright terms an additional twenty years. Supporters of the extension argued that the law was needed to bring U.S. copyright terms in line with those of Europe. The Bono Act was the 11th extension of copyright terms in the last 40 years.

Eric Eldred, the owner of Eldritch Press, which publishes an online archive of classic literature, filed suit on January 11, 1999 in the District Court of the District of Columbia to declare the Act unconstitutional. The constant extensions, Eldred argued, violated provisions in Article 1, Section 8 that granted these rights "for limited times," and was also a violation of his First Amendment Rights to free speech. Supporters note that the most egregious abuse is the extension of copyright for works that would already be in the public domain except for the extension.

The suit was summarily dismissed on October 28, 1999. It was appealed to the District of Columbia Circuit Court on May 22, 2000, and the appeal was denied on February 16, 2001, as was a petition to rehear the case later in the year. The petition requesting the Supreme Court to hear the case was filed on October 11, 2001.

On December 13, 2001 the American Library Association, the Association of Law Libraries, the Association of Research Libraries, the Digital Future Coalition, the Medical Library Association, and the Society of American Archivists (SAA) filed an amicus curiae ("friend of the court") brief supporting the request to the Supreme Court to hear the case and overturn the appeals court's decision. The brief relied heavily on enumerating the problems archivists and historians face when dealing with excessive copyright terms. In its news release announcing that the Supreme Court was reviewing the case, SAA stated:

"... The *New York Times* declared that the Court's decision to rule on the matter 'held the potential of producing the most important copyright case in decades.'"

Read more at these websites:

www.eon.law.harvard.edu/openlaw/eldredvashcroft/

www.chronicle.com/free/2001/04/2001040901t.htm

www.law.asu.edu/HomePages/Karjala/OpposingCopyrightExtension/

www.wired.com/news/print/0,1294,17327,00.html

... This case will present a great opportunity for archivists, librarians, historians and others to explain our view on the importance of the public domain and the harm that flows from keeping works almost perpetually locked up. As Roy Rosenzweig wrote in a recent article in the *Journal of American History*, "for historians, copyright protection has redlined...much of twentieth century history."

... Mark Greene, a member of SAA Council, and, with Peter Hirtle and Bill Maher, of Council's working group on Intellectual Property, noted that the stakes for archivists in this case are very high:

"The growing reluctance of publishers to risk printing even excerpts from unpublished material without clear copyright permission has begun to significantly hamper scholars' ability to use archival sources. The last Civil War veterans died in the 1950s; under CTEA copyright, protection in unpublished letters from that war could endure until 2030. How such ever-lengthening copyright protection helps 'to promote the Progress of Science and useful Arts,' as the Framers intended, is anyone's guess."

SAA requested that archival and historical organizations file (or sign on to) amicus curiae briefs supporting Eldred. The SCAA Board will be considering a resolution supporting Eldred at its next Board meeting in April. ~Jim Cross

SCAA Membership Form

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Membership Level: Regular (\$15) _____ Student (\$10) _____ Retired (\$10) _____

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